<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Speaker</th>
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<tbody>
<tr>
<td>09:00 - 09:15</td>
<td>Welcome</td>
<td>Tuula Rintala</td>
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| 09:15 - 09:45 | Tools for the task  
Navigating the Sharepoint  
Sharepoint and other tools for a successful inspection & using technology on multi-site / hybrid inspections | Carla Sánchez          |
| 09:45 - 10:30 | Inspection Process I  
Preparation for the Inspection: documents and how to make sense of them | Raquel Espada          |
| 10:30 - 11:00 | Coffee Break                                                          |                        |
| 11:00 - 12:30 | Inspection Process II  
Preparing for an inspection  
Preparing for an Inspection (logistics)  
The role of the Team Leader during the preparation of the Inspection  
Pre-Inspection meeting and timing of it | Martha Saldivar  
Eugenia Trigoso  
Bruno Di Liscia and  
Carla Sánchez |
| 12:30 - 13:30 | Lunch Break                                                           |                        |
| 13:30 - 13:45 | IEC Standards  
Focused inspections: best practice | Carlos Torrico          |
| 13:45 - 14:30 | Inspection Process III  
Interviews and observations  
Finding the evidence - interviews, and observations (virtual & onsite) | Eugenia Trigoso        |
| 14:30 - 14:45 | End of an (onsite/virtual) Inspection  
Exit interview & how to get it right  
Preparing and managing Exit interviews with the Programme Dir. and the Team | Chris Dalley           |
| 14:45 - 15:00 | ISBT128 compliant labels  
Labels explained         | Olga López              |
| 15:00 - 15:30 | Coffee Break                                                           |                        |
| 15:30 - 16:30 | Accreditation does not end with the inspection...  
Preparing and submitting the report - summary report & pulling it together  
Completion of checklist - explanation on n/a and partially/non-compliance  
What is applicable/not applicable/in scope  
Consistency across all standards  
Post-inspection call to standardize report  
Evaluating the inspection & the team  
JAC process  
Inspector Expectations | Lynn Manson  
Tuula Rintala  
Raquel Espada |
| 16:30 - 16:45 | Closing remarks: evaluation and next steps                             |                        |