

09:00 - 09:15	Welcome	Tuula Rintala
09:15 - 09:45	Tools for the task Navigating the Sharepoint Sharepoint and other tools for a successful inspection & using technology on multi-site / hybrid inspections	Luis Bacaicoa
09:45 - 10:30	Inspection Process I Preparing for the Inspection: documents and how to make sense of them Pre-inspection documents and how to review them What can you review before the inspection	Raquel Espada John Fitzgerald
10:30 - 11:00	Coffee Break	
11:00 - 12:30	Inspection Process II Preparing for an inspection & use of technology Preparing for an Inspection The role of the Team Leader during the preparation of the Inspection Using the videos to review evidence Pre-Inspection meeting and timing of it	Tais Valdes Dania Arabi Dania Arabi Carla Sánchez
12:30 - 13:30	Lunch Break	
13:30 - 13:45	IEC Standards Focussed inspections: best practice	Aurora Vasanelli
13:45 - 14:30	Inspection Process III Interviews and observations Finding the evidence - interviews, and observations (virtual & onsite)	Eugeina Trigoso
14:30 - 14:45	End of an (onsite/virtual) Inspection Exit interview & how to get it right Preparing and managing Exit interviews with the Programme Dir. and the Team	Chris Dalley
14:45 - 15:00	ISBT128 compliant labels Labels explained	Sandra Loaiza
15:00 - 15:30	Coffee Break	
15:30 - 16:30	Accreditation does not end with the inspection... Preparing and submitting the report - summary report & pulling it together Completion of checklist - explanation on n/a and partially/non-compliance What is applicable/not applicable/in scope Consistency across all standards Post-inspection call to standardize report Evaluating the inspection & the team JAC process Inspector Expectations	Lynn Manson Estee De Swardt
16:30 - 16:45	Closing remarks: evaluation and next steps	