EBMT 53rd Annual Meeting

11-14 April 2027 | Rotterdam

Industry Technical Manual

Bridging Scientific Research and Clinical Reality

#EBMT27

Welcome

EBMT 53rd Annual Meeting

11-14 April 2027 | Rotterdam

Dear Partners,

We are happy to present you with the **53rd Annual Meeting of the EBMT Industry Technical Manual**. This manual covers important information and is designed to assist in preparing for the Industry sessions.
We trust you will find it helpful and encourage you to review the information carefully.

Venue:

Rotterdam Ahoy
Ahoyweg 10, 3084 BA
Rotterdam
Netherlands

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Section 1: Contacts

Title	Contact
Sponsorship & On-Site Coordinator	**Mari Fortuño** *mari.fortuno@ebmt.org*
Operations On-Site Coordinator	**Diana Trogmaer** *diana.trogmaer@ebmt.org*
Head of Fundraising & Partnerships	**Irati Tomas** *irati.tomas@ebmt.org*
Scientific Programme Coordinators	**Nuria Planaguma & Emma Prat** *secretariat@ebmt.org*
Registration & Accommodation Manager	**Einat Gassner Gutman** *registration@ebmt.com* *accommodation@ebmt.org*
AV Coordinator	**Mike Perchig** nest@nest-av.com
Exhibition Manager	**Hanna Safier** *exhibition@ebmt.org*
Promotional items / Branding Coordinators	**Yaiza González** *yaiza.gonzalez@ebmt.org* **Mari Fortuño** *mari.fortuno@ebmt.org*

Section 2: Deadlines

Date	Item	Contact
11 January 2027	**Industry Session Agenda**	**Mari Fortuño** *mari.fortuno@ebm.org* *CC: secretariat@ebmt.org*
8 March 2027	**Badge scanners**	**Mari Fortuño** *mari.fortuno@ebmt.org*
8 March 2027	**Additional Furniture for Industry sessions**	**Mari Fortuño** *mari.fortuno@ebmt.org*
8 March 2027	**AV Orders**	**Mike Perchig** *nest@nest-av.com*
8 March 2027	**Printed Branding for Industry sessions**	**Mari Fortuño** *mari.fortuno@ebmt.org*
22 March 2027	**Digital Branding for Industry sessions**	**Mari Fortuño** *mari.fortuno@ebmt.org*
8 March 2027	**Digital screen**	**Mari Fortuño** *mari.fortuno@ebmt.org*
8 March 2027	**Push notification**	**Mari Fortuño** *mari.fortuno@ebmt.org*
8 March 2027	**Virtual Banner**	**Mari Fortuño** *mari.fortuno@ebmt.org*

Section 3: General Information

3.1 Registration Desk & Speaker Ready Room

Opening Hours*	
Sunday, 11 April	07:00 – 20:00
Monday, 12 April	07:00 - 18:30
Tuesday, 13 April	07:00 - 18:30
Wednesday, 14 April	07:30 – 12:00

*Subject to change

3.2 Group Registration Pick-up

Companies picking up group registration will be contacted by the EBMT Annual Meeting Registration Manager prior to the EBMT Annual Meeting to coordinate a meeting to collect badges and congress material on **Saturday, April 10, 2027**.

3.3 Exhibition Opening Hours

The Exhibition area will be in Hall 3. Opening hours:

Exhibition Area Opening Hours*	
Sunday, 11 April	09:00 - 17:00
Monday, 12 April	09:00 - 17:00
Tuesday, 13 April	09:00 - 17:00
Wednesday, 14 April	09:00 – 11:30

*Subject to change

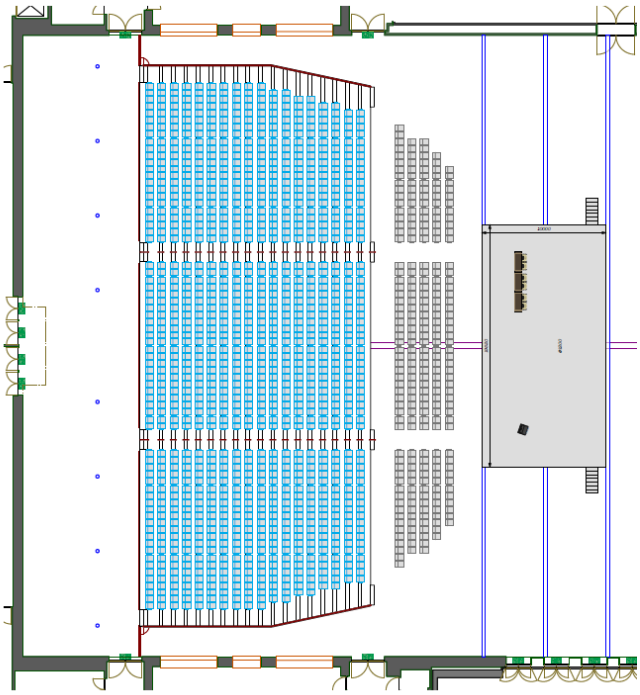
Section 4: Industry Sessions schedule

Please find the most up-to-date Industry Sessions schedule here.

Section 5: Industry Sessions Halls

See below the Halls and Spaces Overview.
Important note: please note that the floor plans are preliminary and will be updated with the final version in the coming weeks.

RTM

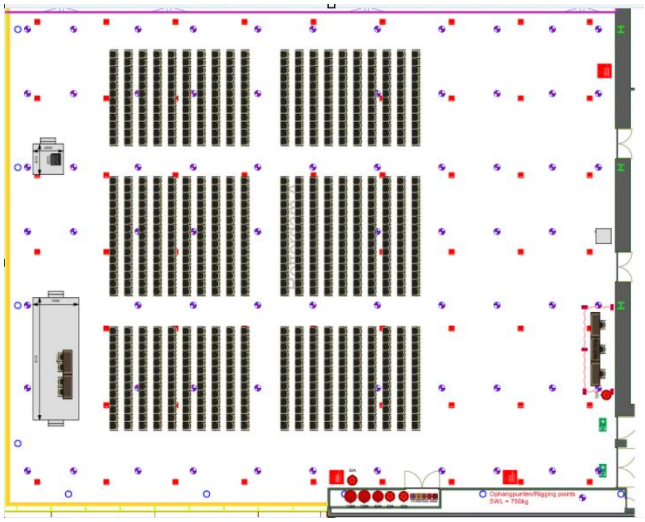


AV Included:

- Front projection screen, image of H6.75 X W12 meters approx.
- 2 x High-powered Data projectors to create the panoramic background image and to project the PowerPoint & Video images as picture-in-picture “windows” on the screen
- Data/Video control system, including a seamless Data/Video switcher and all necessary cabling (opening "windows" on the main screen, etc.).
- Video camera, to capture the face of the speaker at the lectern for live close-circuit projection as a picture-in-picture “window” on the screen during presentations.
- 43” Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers’ Ready Room.

- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage
- 4 x AV technicians to operate the above-mentioned systems

Rotterdam A

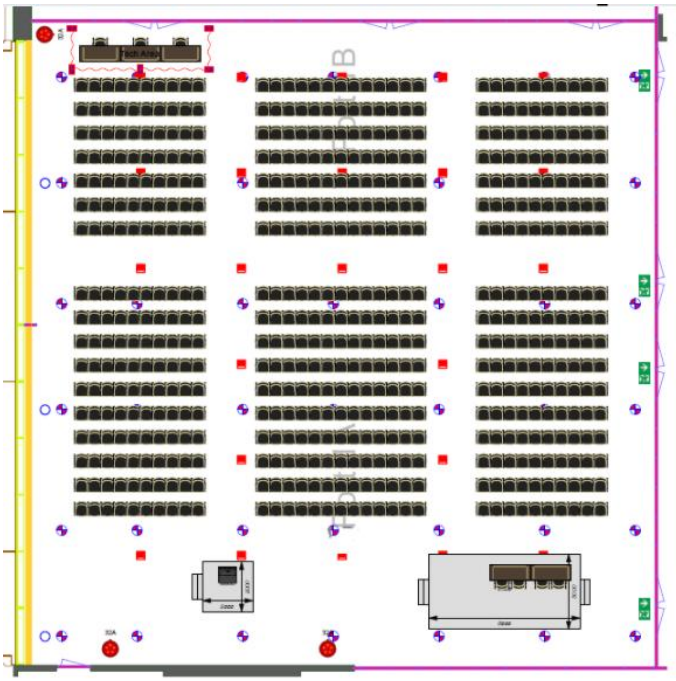


AV included:

- Front projection screen, image of H4.4 X W7.8 meters approx.
- Data projector 18000 ansi-lumens
- 43” Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers’ Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.

- Colorful Lighting on stage.
- 2 x AV technicians to operate the above-mentioned systems.

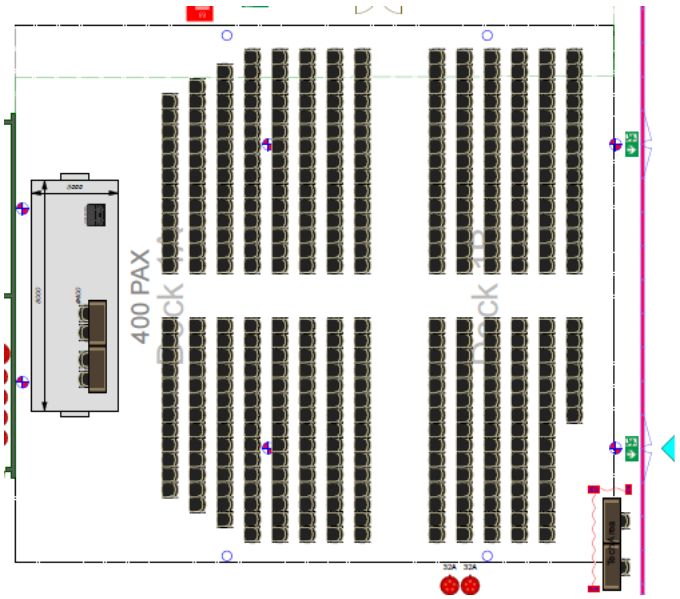
Port 1 AB



AV included:

- Front projection screen, image of H3.8 X W6.8 meters approx.
- Data projector, at least 11000 ansi-lumens
- 43" Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage.
- 2 x AV technicians to operate the above-mentioned systems.

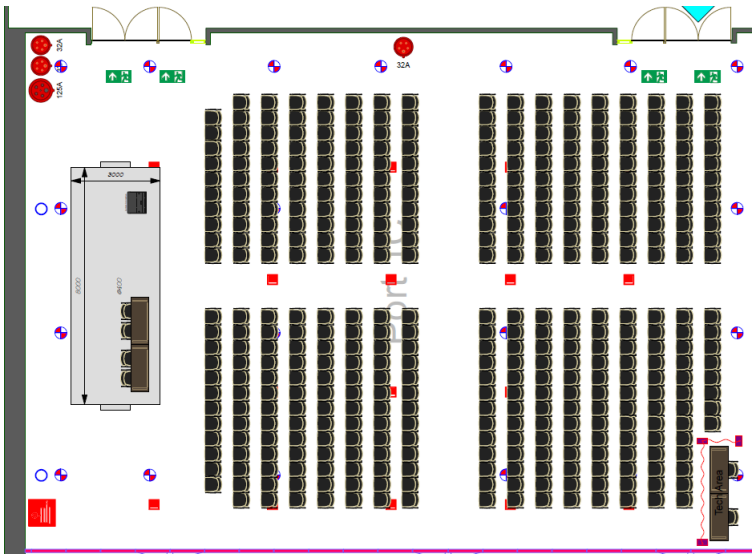
Dock 1



AV included:

- Front projection screen, image of H2.74 X W4.88 meters approx.
- Data projector, at least 9000 ansi-lumens
- 43” Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers’ Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage
- 2 x AV technicians to operate the above-mentioned systems.

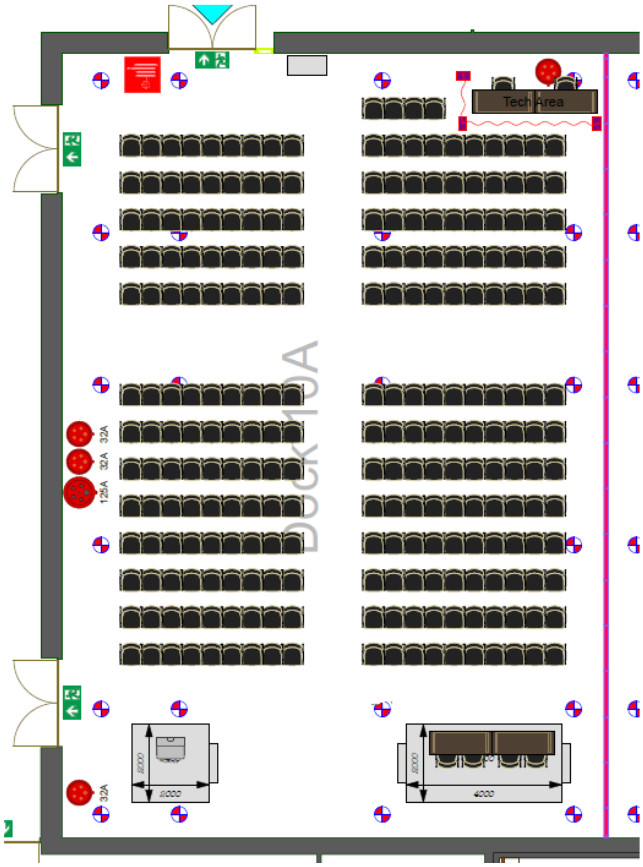
Port 1C



AV included:

- Front projection screen, image of H2.7 X W4.88 meters approx.
- Data projector, at least 9000 ansi-lumens
- 43” Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers’ Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in its front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage
- 2 x AV technicians to operate the above-mentioned systems.

Dock 10A



AV included :

- Front projection screen, image of H2.7 X W4.88 meters approx.
- Data projector, at least 9000 ansi-lumens
43” Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers’ Ready Room.
- Wireless PowerPoint slide advancer (as back-up, we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- 1 x AV technicians to operate the above-mentioned systems.

Industry Theatre





- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern.
- Wireless PowerPoint slide advancer ("clicker).
- P.A. (sound) system, which covers the area, including a wired microphone and connection to sound from computers (mini PL plug) at the lectern and 2 wireless hand-held microphones.
- AV technician to operate the above-mentioned systems
- 1 LED screen W3,5m x H2m with 1m riser
- Stage W5xD2xH10cm with a Backdrop W5xH3
- Lectern

Head table not available

Note: headsets available, subject to additional cost. For further information please contact Mari Fortuño at mari.fortuno@ebmt.org.
Deadline to request this service is **11 March 2027.**

Approximate Capacity: 100 people (seated & standing).

Meet the Expert

Located in Hall 5, Meet the Expert Area.
Set up: 20 people in boardroom.
Meet The Expert sessions are not filmed nor streamed on the EBMT Platform.

Optional AV: digital screen can be ordered with an extra cost. In case you would like to book digital screen, please contact the Audio-Visual Coordinator of the Meeting: Mike Perchig at nest@nest-av.com, with mari.fortuno@ebmt.org in CC.
Deadline to order additional AV is **8 March 2027.**

Section 6: Additional Branding & Furniture for Industry Sessions

6.1 Head Table Branding:

Hall Name	Set up	Front width (cm)	Height (cm)	Branding
RTM Stage	6 people	480	60	Printed
Rotterdam A	4 people	320	60	Printed
Port 1 AB	4 people	320	60	Printed
Dock 1	4 people	320	60	Printed
Port 1C	4 people	320	60	Printed
Dock 10A	4 people	320	60	Printed

Printed Head Tables:
Printed banners for Head Tables must be contracted and produced by EBMT exclusive supplier and can be ordered by contacting Mari Fortuno at mari.fortuno@ebmt.org, in order to produce the images according to the required resolution.
Additional cost applies for this service.
Deadline to request this service and send the designs is **8 March 2027.**

6.2 Lectern Branding:

Hall Name	Front width (cm)	Height (cm)	Branding
RTM Stage	-	-	Digital
Rotterdam A	-	-	Digital
Port 1 AB	-	-	Digital
Dock 1	-	-	Digital
Port 1C	-	-	Digital
Dock 10A	70	118	Printed

Digital:
Please contact the **Audio-Visual Coordinator** of the Meeting: Mike Perchig (Mr.) at nest@nest-av.com, with mari.fortuno@ebmt.org in CC, in order to design the lectern images according to the required resolution.

Specs for digital lectern branding: 1080 x 1920 pixels, preferably a png or ppt file.

Deadline to request this service and send the designs is **22 March 2027.**
No additional cost applies for digital lectern branding.

Printed:
Printed lectern branding must be contracted and produced by EBMT exclusive supplier and can be ordered by contacting Mari Fortuno at mari.fortuno@ebmt.org, in order to design the images according to the required resolution.
Additional cost applies for this service.
Deadline to request this service and send the designs is **8 March 2027.**
A late order fee may apply for any order past that date.

6.3 Roll up Banners inside the Industry session halls

All Symposia signage should be produced and provided by the organizing company.

The following signage can be displayed:

- One x roll up banner (approx. 85cmW × 200cmH) advertising the symposium that can be placed inside the hall or on stage.
- One × roll up banner (approx. 85cmW × 200cmH) advertising the symposium can be placed at the entrance of the session hall approx. 20 minutes prior.

Design of the roll up banners should be sent in advance for approval to the Sponsorship Coordinator: Mari Fortuno mari.fortuno@ebmt.org

Important note: each company is responsible for **removing the signage and all the promotional material** after their industry session finishes. Uncollected material after the session will be thrown away by the congress staff at the end of the day.

6.4 Furniture on stage

Standard room layouts cannot be modified. All Symposia halls will be set up in theatre style. Details of the standard stage setup and furniture included in each hall are provided in the **Industry Session Halls section.**

Companies have the option to order additional furniture for their stage according to the following guidelines:

- Lecterns cannot be moved or removed during the symposia.
- Desired stage setup must be approved by the Audio-Visual Coordinator (Mike Perchig) and Sponsorship Coordinator (Mari Fortuño).

Important Note: changing the seating arrangement on the stage involves an additional cost. Should you wish to contract additional furniture, please contact the Sponsorship Coordinator: Mari Fortuno at mari.fortuno@ebmt.org
Furniture rental service is exclusive to the chosen provider and needs to be requested before **8 March 2027.**
Orders past this date will be subject to availability and a late order fee may apply.

Section 7: Catering

Companies can order a coffee break or lunch boxes service during their session and will have the F&B handed out inside or outside the lecture hall. Exact catering location to be confirmed prior the Industry session day.

Kindly note that coffee break and lunch boxes count cannot exceed the maximum hall capacity.

Catering can be ordered by contacting AHOY exclusive in-house catering, Kylie de Roode at k.deroode@ahoy.nl; it is mandatory to CC mari.fortuno@ebmt.org in all the communications.
Deadline to send the catering request is **8 March, 2027.**

Catering requests received after the given deadline will be subject to availability and a late order fee.

Section 8: Additional AV

8.1 Q&A

During the 53rd Annual Meeting of the EBMT, questions from the onsite audience will be managed by EBMT during the Q&A part of the sessions using standing microphones located around the hall.
EBMT will not facilitate Q&A for the online audience.

If a company would like to organize an **online Q&A** for the onsite and/or online audience during an Industry session, there is no exclusive supplier for this service. Each company may arrange it according to its needs.

EBMT AV official supplier can offer this service upon request at an additional cost. For more information please consult with the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org in CC.

In case a company organize online Q&A on their own, it cannot disrupt the EBMT set-up and organization.
It is mandatory to inform the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org in CC of any Q&A set-up organized by the company.

Deadline to request any service related to online Q&A is **8 March 2027.**

8.2 Polling

Companies wishing to organize **Polling** for the onsite and/or online audience may arrange it according to their needs, as there is no exclusive supplier for this service.

EBMT AV official supplier can offer this service upon request at an additional cost; for more information please contact the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org in CC.

Polling organized by the company **cannot disrupt the EBMT set-up and organization.**
It is mandatory to inform the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org in CC of any Polling set-up organized by the company.

Important note: if extra internet connection or AV is needed, all costs must be covered by the company.
If you need extra internet connection or additional AV, please contact the Meeting Audio-Visual Coordinator, Mike Perchig.

Deadline to request any service related to Polling set-up is **8 March 2027.**
A late order fee may apply for any order past that date.

8.3 Session scanning

Badge scanning is available for onsite Industry Symposia and Industry Theatre sessions.
This service is **exclusive** to EBMT, companies who wish to receive further information and order Session Scanning, please contact the Sponsorship Coordinator: Mari Fortuño at mari.fortuno@ebmt.org.

Please note that, due to GDPR rules, EBMT will only share the following information: **Company / Hospital, Role, Country**, unless the attendee has consented to share personal data, such as their **full name & email address.**
Data report will be available around 5 days after the end of the meeting.
Deadline to request any service related to badge scanning (standard or with special configuration) is **8 March 2027.**
Important note: no changes or new orders will be accepted past this date.

Scanning Packages available:

- Pack to scan **one session**. Includes data report and one handheld scanner: €655
Optional extra scanner: €320
- Pack to scan **two sessions**. Includes data report with one handheld scanner for each session: €795
Optional extra scanner: €320

Included: badge scanners devices rental with basic configuration (only data collecting, no filtering of participants), and one data report per session.
Not included: hostess/Manpower to scan, taxes.

- Fee for special configuration (ie: filtering of participants by role) to be added the Scanning Package: €600 (cost per session, not per device).

Included: special configuration for one session (includes all the devices booked for the session).
Not included: hostess/Manpower to scan, scanner handheld devices rental, license, taxes.

Important note: lead retrievals from the exhibition are not allowed in the Industry session halls.
Compliance note: *companies organising an Industry Session are responsible for complying with all applicable pharmaceutical regulations. Badge scanners can be used to assist in filtering participants and restricting access to the session when necessary.*

8.4 Live streaming & Recording

The 53rd Annual Meeting of the EBMT will live stream all the Industry sessions, apart from the Industry Theatre & Meet the Expert sessions, through the official EBMT Annual Meeting virtual platform.

Should companies be interested in **live streaming** on their own platform, EBMT will review each request accordingly. This service is subject to an additional cost.
Supplier exclusivity applies for this service, please contact the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org.

Should companies be interested in **recording** the Industry Theatre session, EBMT will review each request accordingly. This service is subject to an additional cost.
Supplier exclusivity applies for this service, please contact the Meeting Audio-Visual Coordinator: Mike Perchig at nest@nest-av.com with mari.fortuno@ebmt.org.

Deadline to request any service related to Live streaming or Recording is **8 March 2027.**
A late order fee may apply for any order past that date.

Live streaming on corporate platforms or recording of the sessions cannot disrupt the EBMT onsite or online set-up and organization.

8.5 Industry Session Rehearsal

EBMT offers the possibility to hold a **rehearsal** for the Industry Symposium.

Rehearsals will take place on **Saturday, 10 April 2027** and will last 30 minutes per session; if more time is needed for the rehearsal, it will be subject to availability and additional cost and should be requested in advance.

The rehearsal will take place in the same hall where the session will take place.
The aim of the technical rehearsal is to test any requested feature as well as testing the digital branding, AV, presentations slides (a draft of the slides can be provided during the rehearsal to test the presentation) etc.

There will be a technician in the auditorium to assist during the rehearsal.
Please note that in case a company has ordered additional furniture on stage or printed branding for the head table or lectern, these items **won't be present during the rehearsal**.

Rehearsal should be requested to the Meeting Audio-Visual Coordinator: Mike Perchig atnest@nest-av.com with mari.fortuno@ebmt.org in CC before **8 March 2027.**

8.6 Additional AV

Additional AV equipment such as additional Internet connection in the symposia halls can be ordered by contacting AV Meeting Audio-Visual Coordinator: Mike Perchig atnest@nest-av.com with mari.fortuno@ebmt.org.
Note that all the AV services are exclusively provided by the supplier indicated above.
All additional AV equipment will be subject to availability and additional cost.
Deadline to order additional AV services is **8 March 2027.**

Section 9: Industry Session Agenda & Promotion

9.1 Symposia Agenda

Industry Session agenda must include the session title, name & timing of the presentations, speakers and chair names, and must be sent to the Sponsorship Coordinator Mari Fortuno at mari.fortuno@ebmt.org with secretariat@ebmt.org in CC by **11 January 2027.**
This also applies for Industry Theatre & Meet the Expert sessions.

Please check the **"Industry Session Agenda Template"** document to submit the Industry session agenda.

9.2 Symposia Promotion on Digital Screens

Digital screens will be available around the venue and may be used as a platform for companies to promote their Industry sessions.
Companies should provide a static image in a PowerPoint slide (16:9) outlining details of the Symposia such as title, time, date, location, etc.
Important note: content of the slide is subject to approval by the EBMT Scientific Committee.
The slide will be presented in a loop with other companies' slides unless it is confirmed otherwise.
For further information regarding the opportunity to book a promotional opportunity on a digital screen, please contact Sponsorship Coordinator Yaiza Gonzalez at yaiza.gonzalez@ebmt.org
This promotional item is subject to an additional cost.

Deadline for sending the slide is **15 March 2027**, and it should be sent to Mari Fortuño at mari.fortuno@ebmt.org.

9.3 Push Notifications

Companies can book push notifications that will be sent to all attendees using the event app or virtual platform, providing an effective way to promote your Industry session.
Push notifications should be up to 200 characters (including spaces) in plain text and can contain links.
For further information regarding the opportunity to book a push notification, please contact the Sponsorship Coordinator Yaiza Gonzalez at yaiza.gonzalez@ebmt.org
This promotional item is subject to an additional cost.

Deadline for sending the push notification text is **15 March 2027**, and it should be sent to Mari Fortuño at mari.fortuno@ebmt.org.

9.4 Virtual Banners

Companies can have promotional banners placed on the Virtual Platform homepage, rotating together with other companies' banners.

Banner specs below:

- ✓ Horizontal layout
- ✓ 1667 x 292 pixels
- ✓ Background: White
- ✓ File type: PNG

For further information regarding the opportunity to book a virtual banner, please contact the Sponsorship Coordinator Yaiza Gonzalez at yaiza.gonzalez@ebmt.org
This promotional item is subject to an additional cost.

Deadline for sending the file for the virtual banner is **15 March 2027**, and it should be sent to Mari Fortuño at mari.fortuno@ebmt.org.

9.5 Eblast

Companies can promote their Industry session to the Annual Meeting registered participants. EBMT will send out a pre-designed email to registered delegates to promote sponsors' activities during the Annual Meeting. The content will be adapted to the general template and the dates for e-blasts will be given based on level of sponsorship subject to availability.

For further information regarding the opportunity to book an eblast, please contact the Sponsorship Coordinator Yaiza Gonzalez at yaiza.gonzalez@ebmt.org
This promotional item is subject to an additional cost.

Deadline for requesting the eblast is **15 February 2027.**

Section 10: Miscellaneous

10.1 Virtual Platform On-Demand Period

The 53rd Annual Meeting of the EBMT will record all the live streamed the Industry sessions and offer them as On-Demand content on the Annual Meeting virtual platform that will be available from **14 April, 2027** until **14 May, 2027**.
Industry Theatre and Meet the Expert sessions **will not be live streamed.**

Companies will receive the raw file of the recording of their session five days after the session day to review & approve it before it is uploaded to the Annual Meeting virtual platform.

Important note: it is up to the companies whether they want their session to be uploaded to the Annual Meeting virtual platform. **EBMT won't upload the session** unless receiving previous approval from the company.

For further information please contact the Sponsorship Coordinator: Mari Fortuño at mari.fortuno@ebmt.org.

10.2 Evaluation form

Companies have the option to provide an **external Evaluation Form / Survey**, which will be made available on the virtual platform.
A dedicated button will be displayed at the top of the screen of the live streaming through the virtual platform.
Companies must provide EBMT with the link to the Evaluation Form / Survey.
All questions included in the Evaluation Form / Survey must be created and provided by the company.
Deadline to send the Evaluation Form / Survey link is **29 March, 2027** and must be sent to the Sponsorship Coordinator Mari Fortuño at mari.fortuno@ebmt.org.

10.3 Hostesses

All Symposia Halls include one EBMT hostess to overview EBMT specific tasks such as controlling EBMT documentation, faculty etc.
Companies wishing to book hostess services to assist during their Industry sessions should contact the EBMT official hostess supplier, Stella Agency (Rogier Bouwman) at info@stella-agency.nl.
Important note: to book hostess services, companies must complete the attached **"Hostess Order Form"**.
Hostesses are exclusive to the chosen provider and needs to be requested before **12 March, 2027.**
Requests received past that date will be subject to availability and additional cost.

10.4 Security

EBMT is organizing security services throughout the event opening hours.

EBMT is not responsible for personal belongings; all delegates are requested to always use common sense precautions. Any suspicious or unidentified articles should be reported immediately to staff at the Registration Desk.

Additional Security can be booked contacting EBMT Sponsorship Coordinator: Mari Fortuno at mari.fortuno@ebmt.org
Deadline to book security is **12 February 2027.**

10.5 Faculty participation in Industry sessions

EBMT faculty (i.e. speakers, oral presenters, panelists, chairs, experts) invited to the official Annual Meeting scientific programme can only participate as speakers and/or chairs **in a maximum of two satellite symposia** during the congress.

It is the responsibility of the symposia organizer to ensure their speakers and/or chairs have not committed to more than two satellite symposia.*

EBMT faculty participation in other industry activities, such as Industry Theatre and Meet the Expert is not restricted.**

**If an EBMT faculty member is invited to more than two satellite symposia, they can decide in which two they would like to participate. Or they can decline their participation in the official Annual Meeting scientific programme and accept to participate in more than two satellite symposia.*

***Sponsored "How Do I" sessions are considered part of the official Annual Meeting scientific programme.*

10.6 Onsite Printing services

EBMT has partnered with A Booth to offer sponsors with onsite printing services.

Service may include:

- On-site delivery directly to your booth in the Exhibition Area starting **Saturday, 10 April 2027.**
- Onsite presence from **Sunday, 11 April 2027,** for collections at the A-Booth service Booth near the Poster Area in Hall 5.
- Daily deliveries for urgent or last-minute orders.
- A wide range of printing solutions, including booth branding (self-adhesive vinyls, roll-ups) and promotion materials (flyers, brochures, business cards, and more).

Printing services can be booked contacting A Booth at ebmt@a-booth.nl stating EBMT 2027 in the subject; please CC the EBMT Sponsorship Coordinator: Mari Fortuno at mari.fortuno@ebmt.org in all communications.

Deadline to order is **24 March 2027.**

Orders submitted after the deadline and during the onsite will be subject to availability and may incur a late order fee.

10.7 Shipping instructions

Information will follow soon.

10.8 Force Majeure

The Organizer shall not be liable for any failure or delay in performance resulting from a Force Majeure Event, defined as any circumstance beyond the reasonable control of the Organizer that renders performance of the relevant obligation illegal, impossible, or impracticable, including but not limited to:

- War (declared or undeclared), armed conflict, or geopolitical instability;
- Acts of terrorism, cyber warfare, cyberattacks, or critical infrastructure failure;
- Pandemics, epidemics, or public health emergencies declared by competent authorities;
- Governmental actions, sanctions, travel restrictions, or regulatory measures;
- Natural disasters, extreme weather events, or environmental catastrophes;
- Requisition, compulsory acquisition, or governmental use of Event premises or facilities.

Adaptive Event Format: The Exhibitor/Sponsor acknowledges and agrees that the Event is designed as a flexible, multi-format platform, which may be delivered in physical, hybrid, virtual, or distributed formats.

The Organizer reserves the right at any time, acting reasonably and in good faith, to:
- Convert the Event format (fully or partially) to hybrid, virtual, or other formats;
- Limit, restrict, or reorganize physical attendance;
- Modify access conditions, duration, structure, or program elements.

Such changes:
- Shall not constitute a breach of contract;
- Shall not entitle the Exhibitor/Sponsor to cancellation, refund, or compensation, provided that the Organizer shall use commercially reasonable efforts to ensure that the core sponsorship value and visibility are maintained or adequately substituted.

Systemic Disruption: Where circumstances do not render performance impossible but materially impair the planning, organization, or delivery of the Event, including but not limited to:

- Energy supply disruptions, shortages, rationing, or blackouts;
- Transport and logistics disruptions (including aviation, maritime, or fuel supply);
- Internet or telecommunications failures or material degradation;
- Severe macroeconomic instability, including significant inflation, currency volatility, or financial market disruption;
- Supply chain disruptions affecting essential goods, services, or infrastructure required for the Event;

• Regional or global geopolitical crises or instability materially affecting the Event;
• Requisition, compulsory acquisition, or governmental redirection of Event premises or supporting infrastructure.
Such circumstances shall constitute a Systemic Disruption Event for the purposes of the Agreement.

Organizer Rights under Disruption: In the event of a Force Majeure Event or Systemic Disruption Event, the Organizer reserves the right, acting in good faith and after reasonable assessment of prevailing circumstances, to:
• Modify the Event format (physical, hybrid, virtual, or distributed);
• Reduce, adapt, or reallocate deliverables, services, or sponsorship benefits;
• Reschedule, relocate, or decentralize the Event;
• Partially perform its obligations where full performance is not possible;
• Implement contingency or mitigation measures necessary to ensure continuity of the Event.
Such actions:
• Shall not constitute a breach of contract;

Financial Consequences: In the event of a Force Majeure Event or Systemic Disruption Event, the following financial regime shall apply:

(a) Force Majeure Event
Where the Event is cancelled or cannot take place in any format as a direct result of a Force Majeure Event, the Organizer shall retain fees according to the following schedule, calculated from the date on which the Force Majeure Event is formally notified to the Exhibitor/Sponsor:
• Notification before Friday 31 July 2026: 30% of total fees retained;
• Notification between Friday 31 July and Friday 30 October 2026: 75% of total fees retained;
• Notification after Friday 30 October 2026: 100% of total fees retained.

(b) Systemic Disruption Event
Where the Event is modified, partially performed, or converted to an alternative format as a result of a Systemic Disruption Event:
• All fees shall remain due and payable in full;
• Fees paid shall be non-refundable.
In both cases, the Organizer shall use commercially reasonable efforts to provide alternative value, which may include:

• Virtual visibility or participation opportunities;
• Deferred or substitute sponsorship benefits;
• Alternative promotional or engagement opportunities of comparable value.

The Organizer shall notify the Exhibitor/Sponsor in writing within a reasonable time upon becoming aware that a Force Majeure Event or Systemic Disruption Event may affect the Event, and shall provide a summary of the circumstances and the measures being considered.

In the event of a good-faith dispute between the Organizer and the Exhibitor/Sponsor regarding the classification or occurrence of a Force Majeure Event or Systemic Disruption Event, the parties shall endeavour to resolve such dispute through good-faith negotiations within 30 days of written notice of the dispute before initiating any formal proceedings.

Governance and Determination: The Organizer shall determine, acting in good faith and based on a reasonable assessment of the circumstances prevailing at the time of such determination, as would be recognized by a reasonable person in similar circumstances:
• Whether a Force Majeure Event or Systemic Disruption Event has occurred within the meaning of this Agreement;
• The appropriate mitigation and operational measures to be implemented;

The Organizer shall notify the Exhibitor/Sponsor in writing within a reasonable time upon becoming aware that a Force Majeure Event or Systemic Disruption Event may affect the Event, and shall provide a summary of the circumstances and the measures being considered.

In the event of a good-faith dispute between the Organizer and the Exhibitor/Sponsor regarding the classification or occurrence of a Force Majeure Event or Systemic Disruption Event, the parties shall endeavour to resolve such dispute through good-faith negotiations within 30 days of written notice of the dispute before initiating any formal proceedings.

EBMT 2027

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