

 **EBMT** **52<sup>nd</sup> Annual Meeting**  
22-25 March 2026 | Madrid

# Industry Manual

*Advancing the Art of Patient Care*



**EBMT 52<sup>nd</sup> Annual Meeting**  
22-25 March 2026 | Madrid

Dear Supporter,

We are happy to present you with the **52nd Annual Meeting of the EBMT Industry Manual**. This manual covers important information and is designed to assist in preparing for the Industry sessions. We trust you will find it helpful and encourage you to review the information carefully.

The 52nd Annual Meeting of the EBMT will take place on **March 22nd - March 25th, 2026**, in **Madrid**, Spain.

**Congress Venue:**

IFEMA  
Av. del Partenón, 5  
Barajas, 28042  
Madrid

A block of hotel rooms has been reserved for participants and supporters at discounted rates. Hotel reservations can be made via the [Annual Meeting website](#). Please contact [accommodation@ebmt.org](mailto:accommodation@ebmt.org) if you require any additional support.

Please do not hesitate to contact us for further information or assistance.

We are looking forward to welcoming you to Madrid and wish you a successful meeting.

Kind Regards,

**Mari Fortuno**  
Annual Meeting Sponsorship  
Operations Coordinator  
(+34) 93 548 08 11  
[mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org)

**Diana Trogmaer**  
Operations Coordinator & Onsite  
Manager  
(+34) 93 453 8570  
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# 1

# Contact Information



# Section 1: Contact Information

## 1.1 EBMT Annual Meeting Contacts

### Sponsorship Operations & On-Site Coordinator

***Mari Fortuño***

[mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org)

### Operations On-Site Coordinator

***Diana Trogmaer***

[diana.trogmaer@ebmt.org](mailto:diana.trogmaer@ebmt.org)

### Sponsorship Unit Manager

***Irati Tomas***

[Irati.tomas@ebmt.org](mailto:Irati.tomas@ebmt.org)

### Scientific Programme Coordinators

***Nuria Planaguma & Emma Prat***

[secretariat@ebmt.org](mailto:secretariat@ebmt.org)

### Registration & Accommodation Manager

***Einat Gassner Gutman***

[registration@ebmt.com](mailto:registration@ebmt.com)

[accommodation@ebmt.org](mailto:accommodation@ebmt.org)

### Exhibition Manager

**Hanna Safier**

[exhibition@ebmt.org](mailto:exhibition@ebmt.org)

# 1.2 Supplier Contacts

## **CATERING for Industry Sessions**

### **MICE Catering**

***Paula Luis***

paula.luis@micecatering.com

## **AV**

***Mike Perchig***

nest@nest-av.com

## **SHIPPING**

**Merkur**

***Irit Sofer***

irit.sofer@merkur-expo.com

## **HALL BRANDING**

**Lectern & Head table**

***Mari Fortuño***

mari.fortuno@ebmt.org

## **FURNITURE HIRE for Industry sessions**

***Mari Fortuno***

mari.fortuno@ebmt.org

## **CLEANING service**

***Mari Fortuno***

mari.fortuno@ebmt.org

## **HOSTESSES**

**IFEMA**

***Inmaculada Navarra***

inavarra@ifema.es

# 2

# Deadlines



## Section 2: Deadlines

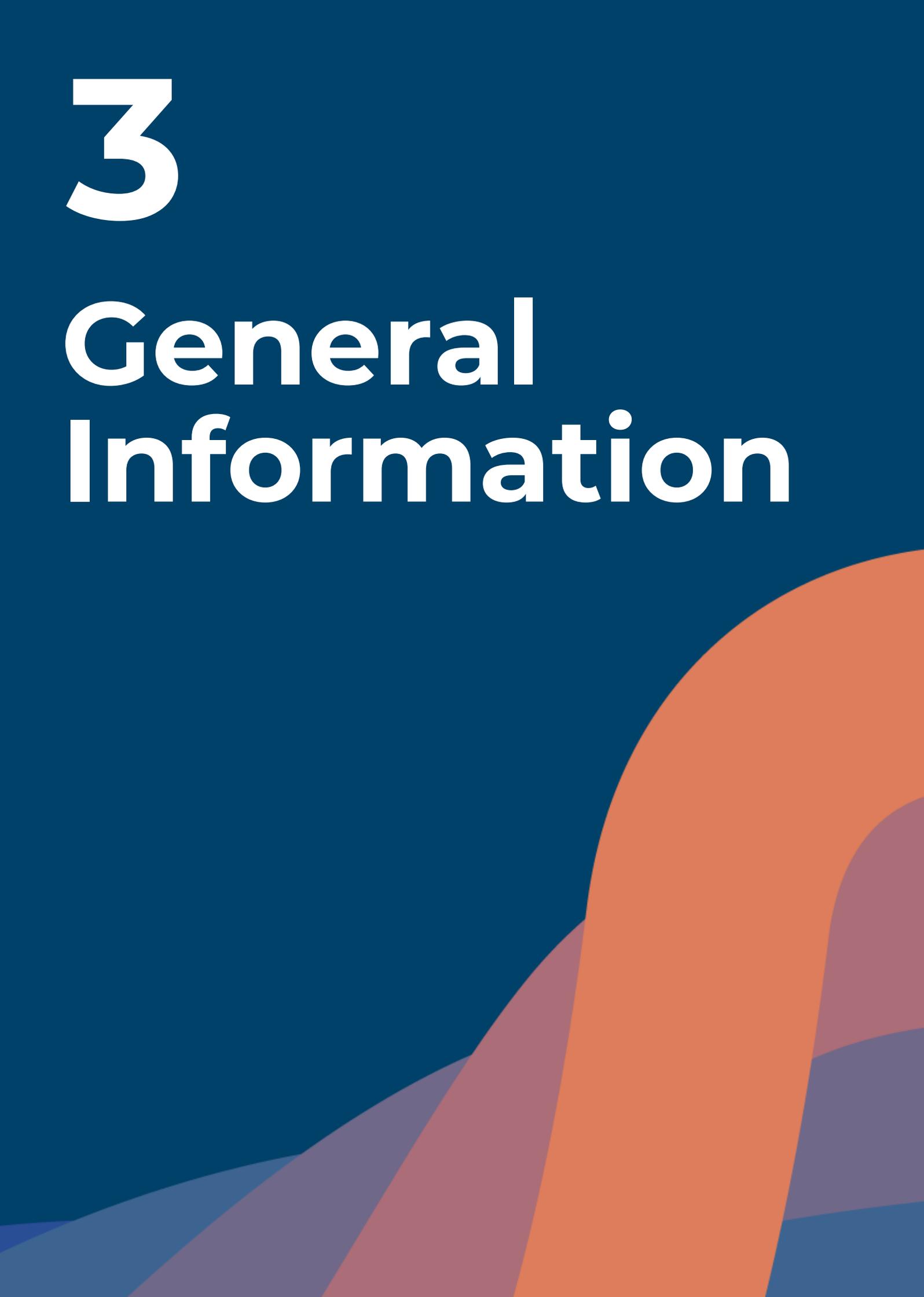
Date	Concept	Contact
December 12th, 2025	Industry Session agenda	<b>Mari Fortuño</b> mari.fortuno@ebm.org CC: secretariat@ebmt.org
February 9 <sup>th</sup> , 2026	Badge scanners	<b>Mari Fortuño</b> mari.fortuno@ebmt.org
February 9 <sup>th</sup> , 2026	Plasma screens	<b>Hadas Dinerman</b> hadas.dinerman.ext@ebmt.org
February 22 <sup>nd</sup> , 2026	AV orders	<b>Mike Perchig</b> nest@nest-av.com
February 9 <sup>th</sup> , 2026	Push notifications	<b>Hadas Dinerman</b> hadas.dinerman.ext@ebmt.org
February 16 <sup>th</sup> , 2026	Additional Furniture for Industry sessions	<b>Mari Fortuño</b> mari.fortuno@ebmt.org

## Section 2: Deadlines

Date	Concept	Contact
February 27 <sup>th</sup> , 2026	Hostess	<b>Inmaculada Navarra</b> inavarra@ifema.es
February 27 <sup>th</sup> , 2026	Security	<b>Grupo Sasegur</b> isomontes@sasegur.com
March 2 <sup>nd</sup> , 2026	Lectern & Head table Branding	<b>Digital: Mike Perchig</b> nest@nest-av.com <b>Printed: Mari Fortuño</b> mari.fortuno@ebmt.org
March 9 <sup>th</sup> , 2026	Catering orders	<b>Paula Luis</b> paula.luis@micecatering.com
March 9 <sup>th</sup> , 2026	Cleaning	<b>Mari Fortuño</b> mari.fortuno@ebmt.org

# 3

# General Information



## Section 3: General Information

### 3.1 Registration Desk Opening

Registration Desk Opening Hours*	
Sunday, March 22nd	07:00 - 19:30
Monday, March 23rd	07:00 - 18:30
Tuesday, March 24th	07:00 - 18:30
Wednesday, March 25th	07:30 - 12:00

\*Subject to change

### 3.2 Group Registration Pick-up

Companies picking up group registration will be contacted by the EBMT Annual Meeting Registration Manager prior to the EBMT Annual Meeting to coordinate a meeting to collect badges and congress material on Saturday, March 21st, 2026.

### 3.3 Exhibition Opening Hours

The Exhibition area will be in Hall 9 . Opening hours:

Exhibition Area Opening Hours*	
Sunday, March 22nd	09:00 - 17:00
Monday, March 23rd	09:00 - 17:00
Tuesday, March 24th	09:00 - 17:00
Wednesday, March 25th	09:00 - 13:00

\*Subject to change

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# Symposia timetable



## Section 4: Symposia Timetable

Company name	Date	Symposium time*	Location
ATERHIT	22.03.2026	08:30 - 10:00	Picasso
SFGM-TC	22.03.2026	08:30 - 10:00	Goya
University Hospital Essen	22.03.2026	08:30 - 10:00	N101-102
IFM	22.03.2026	08:30 - 10:00	N105-106
GETH	22.03.2026	08:30 - 10:00	Dali
German-Speaking Myeloma Multicenter Group	22.03.2026	08:30 - 10:00	N107-108
Sanofi	22.03.2026	10:30 – 12:00	Velazquez
Alexion	22.03.2026	10:30 – 12:00	Goya
Takeda	22.03.2026	10:30 – 12:00	N101-102
Miltenyi Biotec	22.03.2026	12:30 – 14:00	Picasso
Johnson & Johnson	22.03.2026	12:30 – 14:00	Goya

## Section 4: Symposia Timetable

Company name	Date	Symposium time*	Location
Clinigen	22.03.2026	12:30 – 14:00	N101-102
Gilead & Kite	22.03.2026	14:30 – 16:00	Picasso
Daiichi Sankyo	22.03.2026	14:30 – 16:00	Goya
MEDAC	22.03.2026	14:30 – 16:00	N101-102
MSD	22.03.2026	14:30 – 16:00	N105-106
Therakos	22.03.2026	16:30 – 18:00	N101-102
Bristol Myers Squibb	22.03.2026	16:30 – 18:00	N105-106
Vertex	22.03.2026	16:30 – 18:00	N103
Sanofi	23.03.2026	13:00 – 14:00	Picasso
Vertex	23.03.2026	13:00 – 14:00	Goya
Pierre Fabre	23.03.2026	13:10 – 13:45	Industry Theatre
Orca Bio	23.03.2026	13:00 – 14:00	Meet the Expert
Orca Bio	24.03.2026	13:10 – 13:45	Industry Theatre
Alexion	24.03.2026	13:00 – 14:00	N105-106
Therakos	24.03.2026	13:00 – 14:00	N103

\* An updated scientific timetable can be found on the **52<sup>nd</sup> Annual Meeting of the EBMT's [website](#)**. We kindly ask that presenters adhere to the time schedule so that the day's events run smoothly.

# 5

**Symposia Session  
Halls, Industry  
Theatre and Meet  
the Expert**

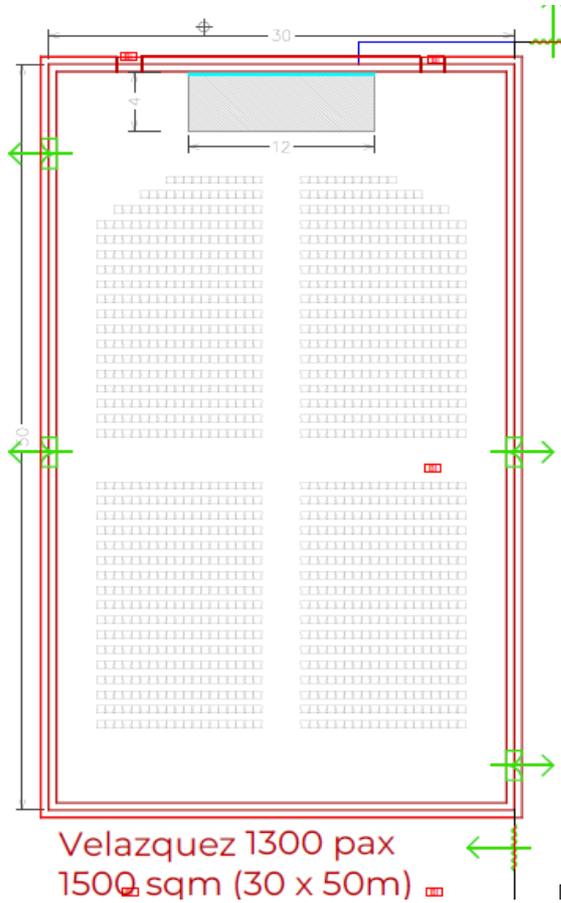


## 5.1 Halls and Spaces Overview

Hall Name	Location	Real Capacity	Comments	Access Doors
Velazquez	Hall 9	1300	Theater Setup	2
Picasso	Hall 9	700	Theater Setup	1
Goya	Hall 9	600	Theater Setup	1
N101-102	North Convention Center	450	Theater Setup	1
N103	North Convention Center	460	Theater Setup	1
N105-106	North Convention Center	450	Theater Setup	1
Industry Theatre	Exhibition Area	84	Theater Setup	NA

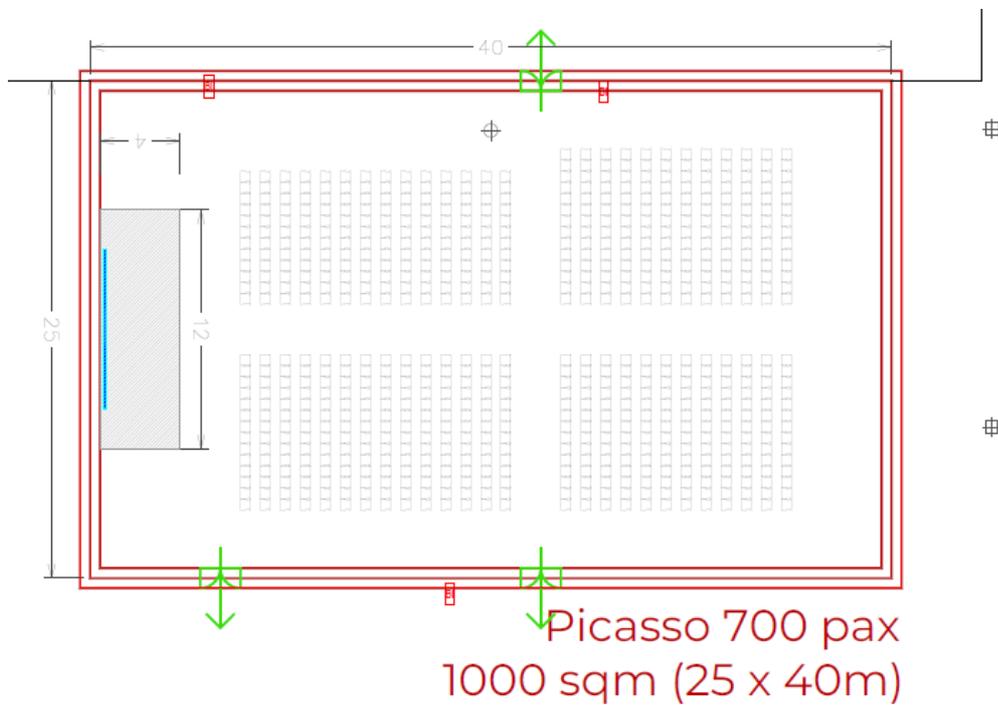
Halls will be referred to by the above names in all EBMT Annual Meeting publications and signage. To set up the hall prior to the start of your session, we would recommend arriving at the hall where the session will be held **30 minutes** prior to the beginning of the session, where a member of the organization team will be available should you need any assistance.

## Velazquez

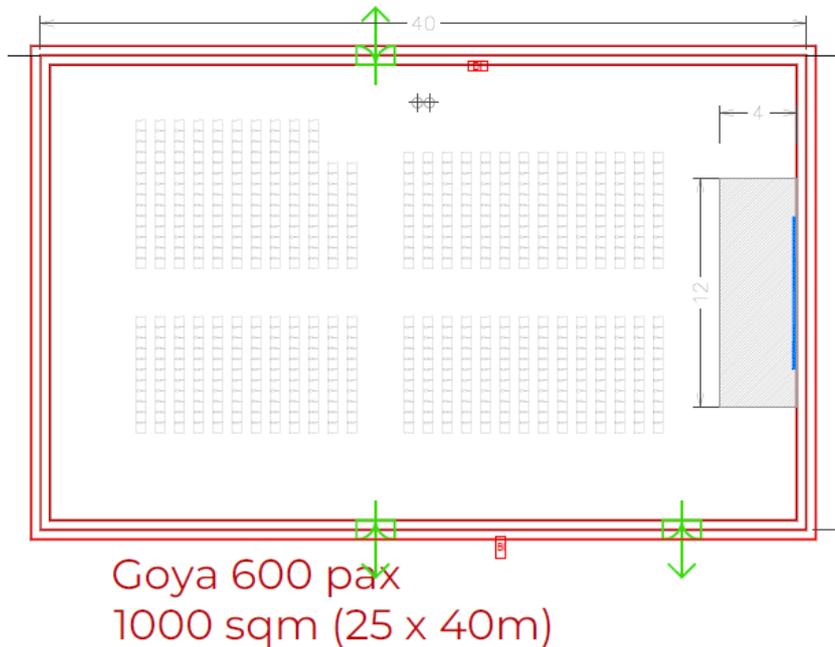


- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer ( as back-up, we recommend using the cursor of the laptop computer as a pointer ).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage
- 4 x AV technicians to operate the above-mentioned systems

## Picasso



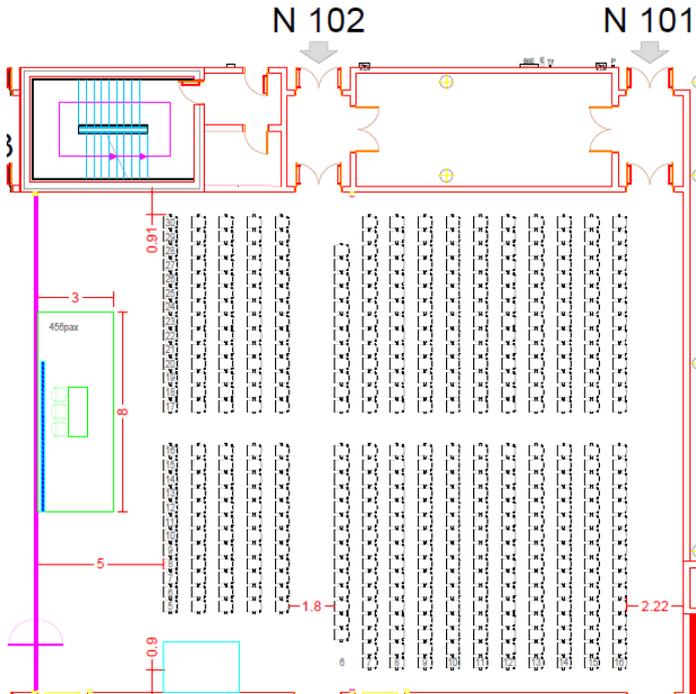
## Goya



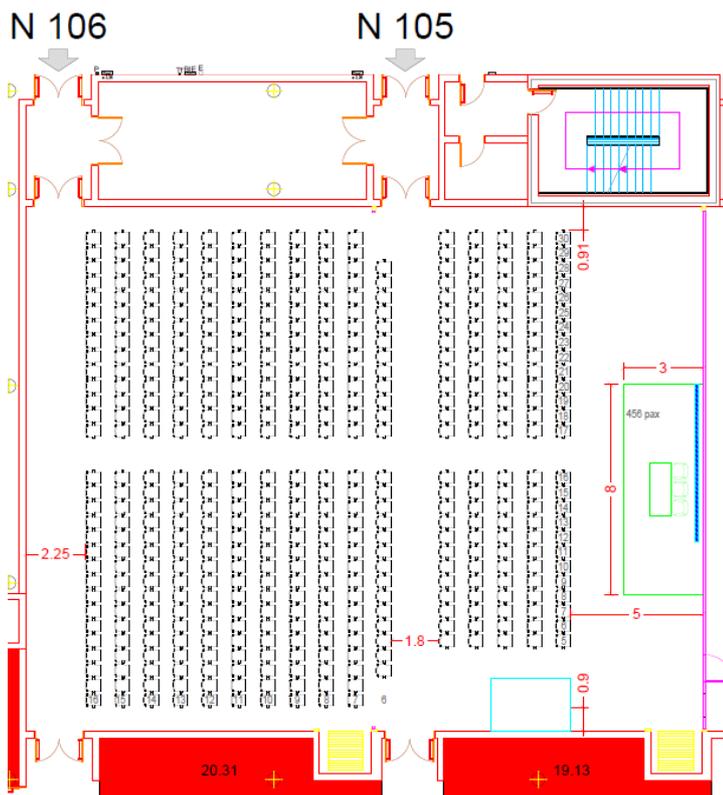
### Equipment included in Picasso & Goya:

- Front projection screen, image of H4.5 X W8 meters approx.
- Data projector, at least 20000 ansi-lumens
- 42" Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer ( as back-up, we recommend using the cursor of the laptop computer as a pointer ).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage.
- 2 x AV technicians to operate the above-mentioned systems.

## N101-102



## N105-106



**Equipment included in N101-102 & N105-106:**

- Front projection screen, image of H3.3 X W6 meters approx.
- Data projector, at least 14000 ansi-lumens
- 42" Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers' Ready Room.
- Designed lectern with a Portrait 42" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker.
- Wireless PowerPoint slide advancer ( as back-up, we recommend using the cursor of the laptop computer as a pointer ).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting on stage
- 2 x AV technicians to operate the above-mentioned systems.

**N103**

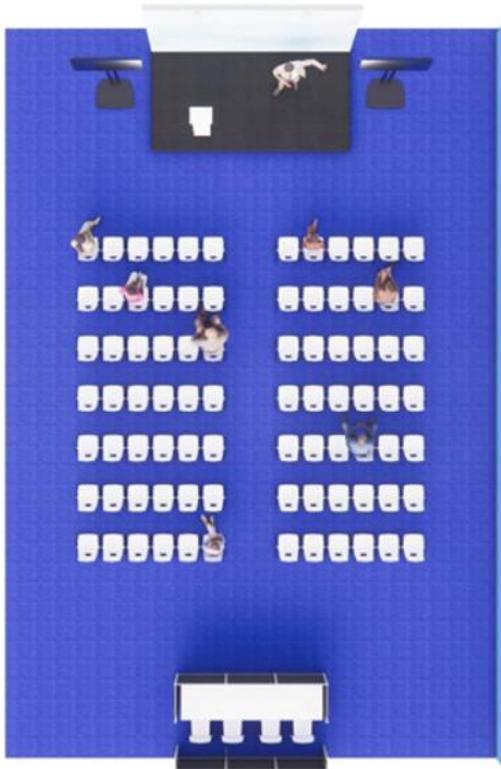
Floorplan coming soon

**Equipment included in N103:**

- Front projection screen, image of H3.3 X W6 meters approx.
- Data projector, at least 14000 ansi-lumens
- 42" Confidence monitor in front of the head table, showing the same PowerPoint images a projected on the screen.
- Countdown Timer Monitor in front of the lectern.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – networked to the Speakers' Ready Room.
- Wireless PowerPoint slide advancer ( as back-up, we recommend using the cursor of the laptop computer as a pointer ).
- P.A. (sound) system, which covers the hall and the stage, including microphones for the lectern, head table and questions with stands (floor/table), 1 wireless headset microphone and connection to sound from computers at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- 2 x AV technicians to operate the above-mentioned systems.

## Industry Theatre

Located in Hall 9



### Equipment included:

- 2 x 70" Plasma screens on high floor stands
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern.
- Standard Lectern
- Wireless PowerPoint slide advancer ( "clicker" ).
- P.A. (sound) system, which covers the area, including a wired microphone and connection to sound from computers (mini PL plug) at the lectern and 2 wireless hand-held microphones.
- AV technician to operate the above-mentioned systems

## Meet the Expert

Located in Hall 9, Meet the Expert Area.

**Set up:** 20 people in boardroom. Includes one flipchart.

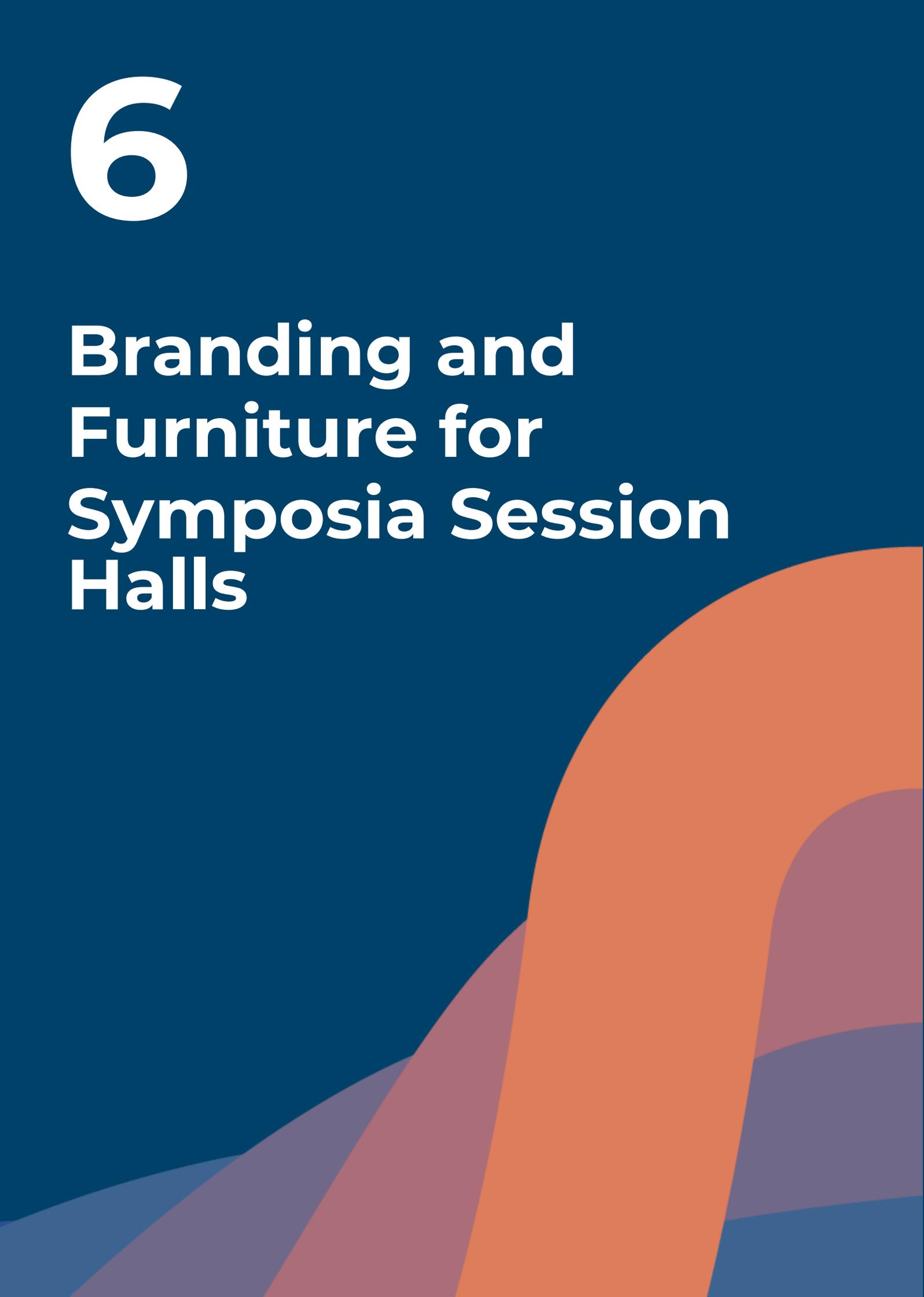
Meet The Expert sessions are not filmed nor streamed on the EBMT Platform.

No filming is possible for the Meet The Expert sessions.

**Optional AV:** plasma screen can be ordered with an extra cost. In case you would like to book the extra AV package please contact the Audio-Visual Coordinator of the Meeting: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com), with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC.

# 6

## Branding and Furniture for Symposia Session Halls

The background features a dark blue gradient. In the lower right quadrant, there are several overlapping, curved, organic shapes in shades of orange, purple, and blue, creating a modern, abstract aesthetic.

## 6. Branding and Furniture for Symposia Session Halls

### 6.1 Head table Branding

Hall Name	Set up	Front width (cm)	Height (cm)	Branding
Velazquez	Head table for 4 people	400	80	Digital
Picasso	Head table for 4 people	300	70	Printed
Goya	Head table for 4 people	300	70	Printed
N101-102	Head table for 4 people	250	70	Printed
N103	Head table for 4 people	250	70	Printed
N105-106	Head table for 4 people	250	70	Printed

## 6.2 Lectern Branding

Hall Name	Set up	Front width (cm)	Height (cm)	Branding
Velazquez	1	66	110	Digital
Picasso	1	66	110	Digital
Goya	1	66	110	Digital
N101-102	1	50	114	Digital
N105-106	1	50	114	Digital
N103	1	50	118	Printed
Industry Theatre	1	Branding not available	Branding not available	Branding not available

## 6.3 Head table & Lectern Branding Specifications

### Digital:

Please contact the Audio-Visual Coordinator of the Meeting: Mike Perchig (Mr.) at [nest@nest-av.com](mailto:nest@nest-av.com), with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC, in order to design the images according to the required resolution.

The Head Table digital banners can include the title of the session, name and logo of the company.

**Deadline** to request this service and send the designs is **February 22<sup>nd</sup>, 2026**.

No extra cost applies for digital branding.

### Printed:

Printed banners of regular Head Tables & Lectern must be contracted and produced by EBMT exclusive supplier and can be ordered by contacting Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in order to design the images according to the required resolution. Additional cost applies for this service.

**Deadline** to request this service and send the designs is **February 22<sup>nd</sup>, 2026**.

A late order fee may apply for any order past that date.

## 6.4 Roll up Banners inside the Industry session halls

All Symposia signage should be produced and provided by the organizing company.

The following signage can be displayed:

- One x Self-standing sign (approx. 85cmW × 200cmH) advertising the symposium can be placed inside the room or on stage.
- One x Self-standing sign (approx. 85cmW × 200cmH) advertising the symposium can be placed at the entrance of the session hall approx. 20 minutes prior.

Design of the roll up banners should be sent in advance for approval to the Sponsorship Coordinator: Mari Fortuno [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org)

**Important note:** each company is responsible for **removing the rollup up banners** after their industry session finishes. Uncollected material after the session will be thrown away by the congress staff at the end of the day.

## 6.5 Furniture on stage

Standard room setups cannot be altered; all Symposia halls will be set-up in Theater style.

Standard stage setups and furniture included in the halls are given under the section Industry Session Halls Specifications. Companies have the option to order additional furniture for their stage according to the following guidelines:

- Lecterns cannot be moved or removed during the symposia.
- Desired stage setup must be approved by the Audio-Visual Coordinator (Mike Perchig) and Sponsorship Coordinator (Mari Fortuño).

**Important Note:** changing the seating arrangement on the stage involves an additional cost.

Should you wish to contract additional furniture, please contact the Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org)

Furniture rental service is exclusive to the chosen provider and needs to be requested before **February 16<sup>th</sup>, 2026**.

Orders past this date will be subject to availability and a late order fee may apply.

# 7

# Catering



## Section 7: Catering

Companies can order a coffee break or lunch boxes service during their session and will have the F&B handed out inside or outside the lecture hall – to be confirmed prior the Industry session day.

Kindly note, that coffee break and lunch boxes count cannot exceed the maximum hall capacity.

Companies that wish to receive further information, please contact the EBMT Annual Meeting exclusive catering company: **MICE Catering**, Paula Luis at paula.luis@micecatering.com with mari.fortuno@ebmt.org in CC.

Catering services are exclusive to **MICE Catering** and need to be requested before **March 9th, 2026**. Orders placed after this date will be subject to availability and a 25% surcharge on the total amount.

Companies that provide catering for any of their sessions are responsible for booking a cleaning service afterward.

To organize **cleaning services**, please contact the Sponsorship Coordinator: Mari Fortuno at mari.fortuno@ebmt.org.

**Deadline** to request any service related to cleaning is **March 9th, 2026**.

# 8

# Additional AV



## Section 8: Additional AV

### 8.1 Q&A

During the 52nd Annual Meeting of the EBMT, EBMT will organize questions from the onsite audience during the Q&A part of the sessions with standing microphones around the hall.

EBMT will not organize Q&A from the online audience.

In case a company would like to organize **online Q&A** (for the onsite and / or online audience) during the Industry session, there is no supplier exclusivity, each company can organize it according to their needs.

EBMT AV official supplier can offer this service upon request at an additional cost, for more information please consult with the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC.

In case a company organize online Q&A on their own, it cannot disrupt the EBMT set-up and organization.

It is mandatory to inform the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC of any Q&A set-up organized by the company.

Deadline to request any service related to online Q&A is **February 27<sup>th</sup>, 2026**.

### 8.2 Polling

Companies who wish to organize **Polling** (for the onsite and / or online audience), can organize it according to their needs as there is no supplier exclusivity.

EBMT AV official supplier can offer this service upon request at an additional cost, for more information please contact the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC.

Polling organized by the company cannot disrupt the EBMT set-up and organization. It is mandatory to inform the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC of any Polling set-up organized by the company.

**Important note:** if extra IT or AV is needed, all costs must be covered by the company.

If you need extra internet connection or AV, please contact the Meeting Audio-Visual Coordinator, Mike Perchig.

**Deadline** to request any service related to Polling set-up is **February 27<sup>th</sup>, 2026**.

A late order fee may apply for any order past that date.

### 8.3 Session Scanning

Badge scanning is available for onsite Industry Symposia and Industry Theatre sessions.

This service is **exclusive** to EBMT, companies who wish to receive further information and order Session Scanning, please contact the Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org).

Please note that, due to GDPR rules, EBMT will only share the following information: Company / Hospital, Role, Country, unless the attendee has consented to share personal data, such as their full name.

Data report will be available 7 days after the end of the meeting.

**Deadline** to request any service related to badge scanning (standard or with special configuration) is **February 9<sup>th</sup>, 2026**.

**Important note:** no changes or new orders will be accepted past this date.

Scanning Packages available:

- Pack to scan **one session**. Includes data report and one handheld scanner: €655  
Optional extra scanner: €320

- Pack to scan **two sessions**. Includes data report with one handheld scanner for each session: €795  
Optional extra scanner: €320

**Included:** badge scanners devices rental with basic configuration (only data collecting, no filtering of participants), and one data report per session.

**Not included:** hostess/Manpower to scan, taxes.

Fee for special configuration (ie: filtering of participants by role) to be added the Scanning Package: €600 (cost per session, not per device).

**Included:** special configuration for one session (includes all the devices booked for the session).

**Not included:** hostess/Manpower to scan, scanner handheld devices rental, license, taxes.

**Important note:** lead retrievals are not allowed in the Industry session halls.

## 8.4 Live streaming & Recording

The 52<sup>nd</sup> Annual Meeting of the EBMT will live stream all the Industry sessions, apart from the Industry Theatre sessions, through the official EBMT Annual Meeting virtual platform.

Should companies be interested in **live streaming** on their own platform, EBMT will review each request accordingly. This service is subject to an additional cost.

**Supplier exclusivity** applies for this service, please contact the Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) for further details.

Should companies be interested in **recording** the Industry Theatre session, EBMT will review each request accordingly. This service is subject to an additional cost.

Supplier exclusivity applies for this service, please contact the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org).

**Deadline** to request any service related to Live streaming or Recording is **February 27<sup>th</sup>, 2026**.

A late order fee may apply for any order past that date.

Live streaming on corporate platforms or recording of the sessions cannot disrupt the EBMT onsite or online set-up and organization.

## 8.5 Industry Session Rehearsal

EBMT offers the possibility to hold a rehearsal for the Industry Symposium.

Rehearsals will take place on **Saturday, March 21<sup>st</sup>, 2026** and will last 30 minutes per session; if more time is needed for the rehearsal, it will be subject to availability and additional cost and should be requested in advance.

The rehearsal will take place in the same hall where the session will take place.

The aim of the technical rehearsal is to test any requested feature as well as testing the digital branding, AV, presentations slides (a draft of the slides can be provided during the rehearsal to test the presentation) etc.

There will be a technician in the auditorium to assist during the rehearsal.

Please note that in case a company has ordered additional furniture on stage or printed branding for the head table, these items won't be present during the rehearsal.

**Important note:** badge to access the rehearsal hall is recommended but not mandatory.

Rehearsal should be requested to the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) in CC before **March 9<sup>th</sup> 2026**.

## 8.6 Additional AV

Additional AV equipment can be ordered by contacting the Meeting Audio-Visual Coordinator: Mike Perchig at [nest@nest-av.com](mailto:nest@nest-av.com) with [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org).

All additional AV equipment will be subject to availability and additional cost.

# 9

# Symposia Agenda & Session Promotion



# Section 9: Symposia Agenda & Session Promotion

## 9.1 Symposia Agenda

Industry Session agenda must include the session title, name & timing of the presentations, speakers and chair names and must be sent to the Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) with [secretariat@ebmt.org](mailto:secretariat@ebmt.org) in CC by **December 12<sup>th</sup>, 2025**.

This also applies for Industry Theatre sessions.

Please check the “**Industry Session Template**” document to submit the Industry session agenda.

## 9.2 Symposia Promotion on Plasma Screens

Plasma screens will be available at the venue and may be used as a platform for companies to promote their Industry sessions.

Companies should provide a static slide (16:9, PPT) outlining details of the Symposia such as title, time, date, location, etc.

**Important note:** content of the slide is subject to approval by the EBMT Scientific Committee. The slide will be presented in a loop with other companies' slides unless it is confirmed otherwise.

For further information regarding the opportunity to book a promotional opportunity on a plasma screen, please contact Sponsorship Coordinator: Hadas Dinerman at [hadas.dinerman.ext@ebmt.org](mailto:hadas.dinerman.ext@ebmt.org). This promotional item is subject to an additional cost.

**Deadline** to send the slide is **February 9<sup>th</sup>, 2026**.

## 9.3 Push Notifications

Companies can book push notifications visible for all the attendees using the app or the virtual platform.

Push notifications should be up to 200 characters (including spaces) in plain text and can contain links.

For further information regarding the opportunity to book a push notification, please contact the Sponsorship Coordinator: Hadas Dinerman at [hadas.dinerman.ext@ebmt.org](mailto:hadas.dinerman.ext@ebmt.org).

This promotional item is subject to an additional cost.

**Deadline** to send the push notification text is **February 23<sup>rd</sup>, 2026**.

# 10

# Miscellaneous



## Section 10: Miscellaneous

### 10.1 Virtual Platform On-Demand Period

The 52<sup>nd</sup> Annual Meeting of the EBMT will record all the live streamed sessions and offer them as On-Demand content on the Annual Meeting virtual platform that will be available from **March 25<sup>th</sup>, 2026** until **April 25<sup>th</sup>, 2026**.

Companies will receive the raw file of the recording of their session five days after the session day to review & approve it before it is uploaded to the Annual Meeting virtual platform.

**Important note:** it is up to the companies whether they want their session to be uploaded to the Annual Meeting virtual platform. EBMT won't upload the session unless receiving previous approval from the company.

For further information please contact the Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org).

### 10.2 Evaluation form

Companies have the option to provide an external Evaluation Form which will be added on the virtual platform.

The button will be placed on top of the screen; EBMT needs to receive the link that goes to the survey / evaluation. Questions included in the survey / evaluation must be created by the company.

**Deadline** to send the Evaluation Form link is **March 16<sup>th</sup>, 2026** and must be sent to the Sponsorship Coordinator: Mari Fortuño [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org).

### 10.3 Hostesses

All Symposia Halls include one EBMT hostess to overview EBMT specific tasks such as controlling EBMT documentation, faculty etc.

Companies that wish to book hostess service must contact Inmaculada Navarra at [inavarra@ifema.es](mailto:inavarra@ifema.es)

Hostesses are exclusive to the chosen provider and needs to be requested before **February 27<sup>th</sup>, 2026**. Requests received past that date will be subject to availability and additional cost.

**Important note:** it is mandatory to inform the EBMT Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) of any Hostesses service booked.

## 10.4 Security

EBMT is organizing security services throughout the event opening hours.

EBMT is not responsible for personal belongings; companies and their employees are requested to always use common sense precautions. Any suspicious or unidentified articles should be reported immediately to staff at the Registration Desk.

Additional Security can be booked contacting Grupo Sasegur at [isomontes@sasegur.com](mailto:isomontes@sasegur.com)  
**Deadline** to book security is **February 27<sup>th</sup>, 2026**.

**Important note:** it is mandatory to inform the EBMT Sponsorship Coordinator: Mari Fortuno at [mari.fortuno@ebmt.org](mailto:mari.fortuno@ebmt.org) of any additional security service booked.

## 10.5 Faculty participation in Industry sessions

EBMT faculty (i.e. speakers, oral presenters, panelists, chairs, experts) invited to the official Annual Meeting scientific programme can only participate as speakers and/or chairs in a maximum of two satellite symposia during the congress.

It is the responsibility of the symposia organizer to ensure their speakers and/or chairs have not committed to more than two satellite symposia.\*

EBMT faculty participation in other industry activities, such as Industry Theatre is not restricted.\*\*

*\*If an EBMT faculty member is invited to more than two satellite symposia, they can decide in which two they would like to participate. Or they can decline their participation in the official Annual Meeting scientific programme and accept to participate in more than two satellite symposia.*

*\*\*Sponsored "How Do I" sessions are considered part of the official Annual Meeting scientific programme.*

## 10.6 Faculty expenses policy for Industry sessions

Supporting companies, in addition to the sponsorship fee, must cover all faculty (speaker and chairs) expenses including registration, accommodation and travel expenses.

In the event a faculty (speaker or chair) has also been invited by EBMT, there is no need to book registration as this is covered by EBMT.

EBMT will also cover speaker's travel expenses (not chairs) related to their participation in the EBMT sessions.

**Important note:** EBMT will not cover any additional travel expenses associated with speakers' participation in the Industry Sessions.

In the event a faculty (speaker or chair) hasn't been invited by EBMT, supporting companies/organizations must cover all faculty expenses including registration, accommodation and travel expenses.

A full registration or Industry Day Pass\* is mandatory for the faculty (speaker or chair) for their participation in the Industry session and should be booked in advance prior to the Industry session day.

You can book additional Industry Day Pass by email to the registration team at [registration@ebmt.org](mailto:registration@ebmt.org), indicating the day of the Industry session.

Cost per badge: 275 €

\* *Industry Day Pass allows access to all the sessions for one day.*

## 10.7 Diversity and Inclusion Guidelines

Although it is common for most of the faculty to come from the host country, greater country diversification is strongly encouraged.

As per EBMT's diversity and inclusion policies, EBMT is working towards a gender balance in the faculty (especially among speakers). Participating sponsors should take this goal into account when planning their session programme, while ensuring that selecting the most qualified candidate for the talk or chairperson role remains the top priority. It is also highly encouraged to include younger presenters and chairs (i.e., a mix of juniors and seniors in sessions).

## 10.8 Shipping

Please refer to the shipping instructions in the document "Shipping Instructions".

## 10.9 Onsite Printing services

EBMT has partnered with Workcenter to offer sponsors onsite printing services.

**Services include:**

- \* On-site delivery starting on Saturday, 21 March 2026
- \* Onsite collection at the Workcenter booth near the Exhibition Area
- \* Daily deliveries for urgent or last-minute orders
- \* Pre-event delivery across Spain and Europe
- \* Wide range of printing options: booth branding (self-adhesive vinyls, roll-ups), flyers, brochures, business cards etc.

**Contact & Orders:**

Email: [ebmt2026@workcenter.es](mailto:ebmt2026@workcenter.es)

Online info & catalogue: <https://www.workcenter.es/en/>

**Important Deadline:**

- \* Order by 6 March 2026
- \* Orders after this date are subject to availability and late order fees

## 10.10 Force Majeure

The celebration of the Event shall be subject to force majeure, including but not limited to acts of God, fire, flood, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, strikes, inevitable accident, the non-availability of stable internet connection or any digital malfunction, governmental regulation or advisory, recognized health threats as determined by the World Health Organization, the Centers for Disease Control or local government authority or health agencies (including but not limited to the health threats of COVID-19 or similar infectious diseases), also by circumstances in connection with the military aggression of the Russian Federation against Ukraine and other military actions, general military mobilization, declared or undeclared war and several other events that may arise between the Russian Federation and the European Union (EU) and/or any member of the North Atlantic Treaty Organization (NATO) either directly or indirectly through any type of irregular and unidentified military formations including different methods of warfare and/or hybrid forms of aggressions such as cyberattacks, disinformation operations and local acts of sabotage that could affect transportation facilities, closure of facilities, non-availability of the event premises, reduction of available personnel, limitation of events capacity or travel restrictions or other similar occurrence beyond the control of the parties, where any of those factors, circumstances, situations, or conditions or similar ones prevent, dissuade, or delay a reasonable percentage of prospective Event attendees from appearing at the Event, or where any of them make it illegal, impossible, inadvisable, or commercially impracticable to hold the Event or to fully perform the Event as originally planned.

For any one or more of the above reasons, the event may be modified, canceled, abandoned, suspended in whole or in part, or transformed into a different format by the Organiser, without any liability, damages, fees, or penalty. In these cases, the Organiser may at its entire discretion repay the relevant fee or deposit/service charge paid by the delegate or attendees, or part thereof, but shall be under no obligation to repay the whole or part of such amount, and shall be under no liability to the delegate or attendees in respect to any actions, claims, losses (including consequential losses, costs or expenses whatsoever) which may be brought against or suffered or incurred by the delegate or attendees, as the result of the happening of any such event.

The background features a large, stylized graphic of a DNA double helix. The two strands are represented by thick, curved bands in shades of orange and blue. The base pairs are depicted as semi-transparent, overlapping shapes in various shades of blue and purple, creating a sense of depth and movement. The overall color palette is a mix of deep blues, oranges, and purples.

# EBMT 2026

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[www.ebmt.org/annual-meeting](http://www.ebmt.org/annual-meeting)