EBMT REGISTRY DATABASE USER ACCOUNT REQUEST
DATA ENTRY/EDITOR

NOTE: Only forms that have been completed fully, legibly and correctly will be processed. All completed forms must be emailed to **registryhelpdesk@ebmt.org**

Your CIC Code	Full Name of the organisation you work for

I request the **CREATION** of a **DATA ENTRY/EDITOR** User account for the EBMT Registry database for the following persons:

Forename & Surname (Full details required)	Email (Personal work email required)	Job Title (e.g. Data Manager, Physician, Nurse)	Signature

By signing this form I confirm my wish to register as an EBMT Registry database User. My personal data will be used only for the purposes of maintenance of this service which includes communications and updates regarding the database.

The personal data provided will be processed according to the General Data Protection Regulation (GDPR 2016/679) and stored in an electronic database located in the EEA (European Economic Area) or in countries that are provided with the same level of protection for privacy.

Data Subjects have the right of access, rectification of his/her personal data and to withdraw consent. If, as a Data Subject, you wish to exercise any of the rights listed above, please write to **data.protection@ebmt.org**. For further information please go to the Privacy Policy on **www.ebmt.org/privacy-policy**

I request the **DEACTIVATION** of the **DATA ENTRY/EDITOR** User account for the EBMT Registry database for the following person:

Forename & Surname (Full details required)	Deactivation Date (The deactivation date cannot be in the past)

To add or delete members from your CIC or change the PI of your CIC, please visit **https://www.ebmt.org/make-change-membership-account** and contact **membership@ebmt.org**

For PIs of Centres under a National Registry ONLY – Tick & Complete as appropriate
I allow my National Registry to access/view/edit my Centre's data (**tick** √)   Yes ☐   No ☐
Name of the National Registry you want your Centre to share data with _____

REQUESTOR CONFIRMATION & DETAILS		TICK √
NOTE: The Requestor can **ONLY** be a Centre PI, National (or other) Registry Director/PI, Study Group PI or Collaborative Structure PI, as shown in the EBMT Membership database.		
Forename & Surname (Full details required)	**Signature:**	
Position:	**Date:**	

EBMT Registry Database Conditions of Use

The EBMT Registry database is offered on condition that the service is used for legitimate, authorised purposes only. The main purpose of these Conditions of Use is to encourage the responsible use of the EBMT Registry database; to maximise the availability of resource for legitimate purposes; and to minimise exposure to misuse from inside or outside EBMT.

The EBMT Registry Database Users must:

1. Respect the copyright of all materials and software that are made available by EBMT for authorised use.

2. Familiarise themselves with and comply with the requirements of the Data Protection laws in existence in each individual country and the General Data Protection Regulation (GDPR 2016/679).

   NOTE: *Data Protection laws protect individuals against the unauthorised use or disclosure of their data. The misuse or disclosure of an individual's data may amount to a criminal offence.*

3. Immediately inform the EBMT Registry if they need to cancel their User access to the EBMT Registry database.

The EBMT Registry Database Users must not:

1. Use the EBMT Registry database in such a way as to risk or to cause loss, damage or destruction of data or breaches of confidentiality of data.

   NOTE: *EBMT undertakes to provide appropriate security measures to limit the likelihood of such occurrences. EBMT cannot give any warranty or undertaking about the integrity of information.*

2. Disclose usernames and passwords to others, or use usernames and passwords belonging to others.

The signing of an EBMT Registry Database Request – Data Entry/Editor form by requestors and future EBMT Registry database Users, binds signatories to abide by the EBMT Registry Database Conditions of Use. In all cases the act of registering as a User of the EBMT Registry database, implies acceptance of the EBMT Registry Database Conditions of Use stipulated above, and compliance with these conditions.