48th Annual Meeting of the EBMT
19-23 March 2022
Exhibition Manual

EBMT 2022
www.ebmt.org #EBMT22
Prague, Czech Republic
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INTRODUCTION

DATES OF ANNUAL MEETING

The Hybrid 48th EBMT Annual Meeting will take place from Saturday, March 19- Wednesday March 23, 2022. Please note that the Meeting will be held online on 19 March. The F2F Meeting will be held from March 20-23.

DATES OF EXHIBITION

The exhibition will be held from Sunday March 20 until Wednesday, March 23, 2022.

EXHIBITION VENUE

Prague Congress Centre
5. května 1640/65 140 00 Prague 4
Czech Republic
Tel.: +420 261 172 222
www.praguecc.cz

Travel to and from Prague Congress Centre (PCC)
Information on travel to and from Prague Congress Centre (PCC) can be found on: http://www.kcp.cz/en/travel-to-pcc

EXHIBITION COORDINATOR

Hanna Safier will be responsible for the management of the trade exhibition being held in conjunction with the EBMT 2022 Annual Meeting.
For all inquiries relating to the exhibition, please contact:
Ms. Hanna Safier
Mobile: +972 54 6787820
Email: exhibition@ebmt.org

OPERATIONS COORDINATOR

For information regarding Operations of Sponsored Symposia and Meeting Rooms:
Mr. Bora Çelikel
Tel: +34 93 453 8570
Email: bora.celikel@ebmt.org

REGISTRATION & ACCOMMODATION DEPARTMENT

CME Congresses
M: +44-20-32899552
Email: registration@ebmt.org
Email Accommodations: accommodation@ebmt.org

WEBSITE

For further information and continuous updates regarding the EBMT Annual Meeting please visit the website: https://www.ebmt.org/annual-meeting
CONTRACTORS CONTACTS

STAND CONSTRUCTION & FITTINGS, FURNITURE HIRE, CARPET, GRAPHIC, ELECTRICS, AUDIO VISUAL, INTERNET, STAND CLEANING, FLORAL, SECURITY

EXPO SALE
Linda Škarková
E-mail: Linda.Skarkova@exposale.cz
Tel: +420 777 725 129
Web: www.exposale.cz

Deadline for sending Order Forms: exhibitors must submit these forms before Saturday, February 5th

STAND CATERING
Zátiší Catering
Mr. Jakub Volek
Tel: +420 605 241 556
Email: jakub.volek@zatisigroup.cz
Web: https://zatisicatering.cz/

SCANNER (badge reader) HIRE
fielddrive
Davy Desmedt
Tel: +32 483 48 15 04
Email: support@boabee.com

HOSTESSES & TEMPORARY STAFF HIRE
Golden Goose Events
Maria Garcia Baro
Email: maria@golden-goose-events.com

HOSPITALITY SUITS EXTRA ORDERS (FURNITURE, ELECTRICITY ETC)
Mr. Bora Çelikel
Tel: +34 93 453 8570
Email: bora.celikel@ebmt.org

CUSTOMS CLEARANCE, FREIGHT HANDLING & ONSITE LOGISTIC SERVICES
Merkur Expo Logistics GmbH
Ms. Irit Sofer
Tel: +49 6173 9669528
Mobile: +972 52 5114982
Email: irit.sofer@merkur-expo.com
IMPORTANT DEADLINES

Please find below a timetable of important deadlines for the Annual Meeting. Further information on each item can be found on the listed page within this manual.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DEADLINES</th>
<th>CONTACT PERSON</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibitor badges, networking event, Annual Meeting Registration</td>
<td>Thursday, February 20</td>
<td>Registration Dep.</td>
<td><a href="mailto:registration@ebmt.org">registration@ebmt.org</a></td>
</tr>
<tr>
<td>Company name for fascia board</td>
<td>Friday, February 28</td>
<td>Hanna Safier</td>
<td><a href="mailto:exhibition@ebmt.org">exhibition@ebmt.org</a></td>
</tr>
<tr>
<td>Hotel Accommodation</td>
<td>ASAP</td>
<td>Eina Gutman</td>
<td><a href="mailto:accommodation@ebmt.org">accommodation@ebmt.org</a></td>
</tr>
<tr>
<td>Stand Construction &amp; Fittings, Furniture Hire, Carpet, Graphic,</td>
<td>Saturday, February 5th</td>
<td>EXPOSALE</td>
<td><a href="mailto:linda.skarkova@exposale.cz">linda.skarkova@exposale.cz</a></td>
</tr>
<tr>
<td>Electrics, Audio Visual, Internet, Stand Cleaning, Floral, Security,</td>
<td></td>
<td>Linda</td>
<td></td>
</tr>
<tr>
<td>Hostesses &amp; Temporary Staff Hire - *Via Order Forms found in this</td>
<td>Reservation on site:</td>
<td>Jakub Volek - Key</td>
<td><a href="mailto:jakub.volek@zatisigroup.cz">jakub.volek@zatisigroup.cz</a></td>
</tr>
<tr>
<td>Manual*</td>
<td>Minimum delivery time is 6 hours for</td>
<td>Partner Manager</td>
<td></td>
</tr>
<tr>
<td></td>
<td>beverages, 24 hours for food.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stand Catering - Via order form</td>
<td>Friday, February 28</td>
<td>Hanna Safier</td>
<td><a href="mailto:exhibition@ebmt.org">exhibition@ebmt.org</a></td>
</tr>
<tr>
<td>Hostesses &amp; Temporary Staff Hire</td>
<td>Please check with supplier</td>
<td>Maria Garcia Baro</td>
<td><a href="mailto:maria@golden-goose-events.com">maria@golden-goose-events.com</a></td>
</tr>
<tr>
<td>Badge Reader Hire via link:</td>
<td>Sales open Tuesday, January 4th</td>
<td>Davy Desmedt</td>
<td><a href="mailto:support@boabee.com">support@boabee.com</a></td>
</tr>
<tr>
<td>*<a href="https://boabee.com/ebmt-lead-retrieval/">https://boabee.com/ebmt-lead-retrieval/</a></td>
<td></td>
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<tr>
<td>CUSTOMS CLEARANCE, FREIGHT HANDLING &amp; ONSITE LOGISTIC SERVICES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Door to door shipments</td>
<td>Deadline upon request</td>
<td>Ms. Irit Sofer</td>
<td><a href="mailto:Irit.sofer@merkur-expo.com">Irit.sofer@merkur-expo.com</a></td>
</tr>
<tr>
<td>Airfreight shipments - Arrival to Prague Airport</td>
<td>Please contact Merkur Expo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shipment via German Warehouse</td>
<td>No later than Thursday, March 11, 2022.</td>
<td></td>
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</tr>
<tr>
<td>Exhibition goods - Direct deliveries to venue</td>
<td>Starting Thursday, March 19, at 09:00</td>
<td></td>
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</tbody>
</table>
EXHIBITION TIMETABLE:

Please note that Saturday, March 19 will be a fully virtual day of the EBMT Meeting.
The 'in-person' Meeting will take place March 20-23.

<table>
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<tr>
<th>ACTIVITY</th>
<th>DATES</th>
<th>HOURS</th>
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<tr>
<td>SET-UP</td>
<td>Friday, March 18</td>
<td>08:00-21:00</td>
</tr>
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<td></td>
<td>Saturday, March 19</td>
<td>08:00-21:00</td>
</tr>
<tr>
<td>EXHIBIT HOURS</td>
<td>Sunday, March 20</td>
<td>08:00-19:15</td>
</tr>
<tr>
<td>Subject to change</td>
<td>Monday, March 21</td>
<td>08:30-18:45</td>
</tr>
<tr>
<td></td>
<td>Tuesday, March 22</td>
<td>08:30-18:15</td>
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<tr>
<td></td>
<td>Wednesday, March 23</td>
<td>08:30-14:30</td>
</tr>
<tr>
<td>DISMANTLING</td>
<td>Wednesday, March 23</td>
<td>14:30-24:00</td>
</tr>
</tbody>
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Please note:

- **Empty crates and packaging material** must be removed/stored no later than **Saturday, March 19 at 21:00**. Please contact the Official Freight agent for available storage.

- Exhibits must not be disturbed, dismantled, or removed prior to the official dismantling time of **24:00 on Wednesday, March 23**.

- Any equipment, display aid or other material left behind on Wednesday, **March 23 after 24:00** will be considered discarded and abandoned.
EXHIBITION HALL
The exhibition will be held on 2 levels:

1st Level:

2nd Level:

The exhibition booths are located in main corridors near some of the session halls. Participants will begin sessions early in the morning and will need to walk via the exhibition area before and after the Exhibition Opening Hours. Therefore, please do not leave any visible valuable articles at your stand.

Autocad DWG version and PDF version with layers of the PCC Floor Plans can be found here: [https://praguecc.cz/en/floor-plans](https://praguecc.cz/en/floor-plans)

FLOORING/FLOOR LOADING
Floor finish: The floor finished in all exhibit areas is marble tiles.
Carpet is only provided for Shell Scheme booths.
Maximum Floor Load: 400Kg / sqm.

PILLARS
The dimensions of the pillars are 45 x 45 cm.

GETTING THERE
The Prague Congress Centre is adjacent to the Vyšehrad station on Line C of the Prague underground railway network, providing convenient access by public transport from the city’s airport and all major rail and bus stations.
Maps, timetables, fares and route planning are available in English on the Prague Public Transport website [www.dpp.cz/en/](http://www.dpp.cz/en/)

Are you coming by car?
The Prague Congress Centre is adjacent to the North-South Prague City Expressway – follow the road signs for Kongresové centrum Praha
GPS: 50.062112,14.428886

ACCESS
Trucks of a total gross weight of more than 7500 kg are not allowed to drive in the Czech Republic on Saturday 15:00 – 20:00 and on Sunday 00:00 – 22:00

VEHICLE PASSES AND UNLOADING
To ensure that traffic movement is as smooth and trouble free as possible, exhibitors will be allocated a time at which to unload. It is imperative that unloading times are strictly adhered to and that vehicles are removed as soon as unloading is complete. The delivery and removal of materials and goods for the exhibition stands is allowed only by the official freight forwarder and their local agent.
To prevent blocking of the loading bay for other trucks, deposits are collected from truck drivers that are temporarily parking at the loading bay during unloading.
• Vehicle up to 3.5 t - deposit 1000 CZK or 50 EUR for 1 hour
• Vehicle over 3.5 t - deposit 2000 CZK or 100 EUR for a period of 1.5 hours

Important note:
Companies which are bringing their own goods should contact the official freight forwarder to coordinate their arrival and the use of the loading bay, the service entrance, and the lifts. You may choose your own shipper, but kindly note that Merkur is the exclusive agent for move in and move out. Please contact Merkur to coordinate the arrival of your truck, as unloading space is limited.

GOODS ENTRANCE FOR TRUCKS
Trucks driving into the basement of the PCC through gate number 3 to the passage leading to the lifts may not exceed the following measurements and weight (for vehicles with dimensions up to the limits stated below unloading point TIR A is possible, please see basement map for details):

- Height: max 3.4 meters
- Width: max 3.5 meters
- Length: max 10 meters
- Total weight of truck + cargo: max 10 tons

Trucks with measurements exceeding the above stated measurements need to park temporarily and unload at the truck point in front of the loading bay – point TIR B (please see basement plan for details).

Loading bay has limiting dimension width 2m, height 2m.

Only Trucks, with the below mentioned limits, are allowed to drive in front of the PCC building:

- Max weight to one axle 6 ton
- Max length of the truck 15 meters

Good Elevators
Two good elevators are available to access the exhibition areas. Goods lifts will be operational during the build-up and breakdown periods.

<table>
<thead>
<tr>
<th>Good Elevators in the PCC</th>
<th>Capacity</th>
<th>Width</th>
<th>Height</th>
<th>Depth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lift K</td>
<td>5.000 kg</td>
<td>240 cm</td>
<td>250 cm</td>
<td>500 cm</td>
</tr>
<tr>
<td>Lift G</td>
<td>2.000 kg</td>
<td>200 cm</td>
<td>240 cm</td>
<td>285 cm</td>
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Please note that the delivery area does not have an unloading platform and handling equipment is not available. Please contact the official freight forwarding agent Merkur to arrange rental of suitable equipment.

Access for Deliveries
Please be advised that neither the Organisers nor the Venue can accept deliveries on an exhibitor’s behalf and arrangements must be made for a stand/company representative to be available when deliveries are made.

Deliveries may not be made prior to Friday, March 18, 2022. Any deliveries prior to this date will not be accepted.
As a courtesy to the delegates and your fellow exhibitors, deliveries, or the removal of any equipment to or from stands must be made 30 minutes before or after exhibition open hours.

It is recommended that all contractors, drivers, and exhibitors bring their own trolleys to transport goods to and from their stand. This will reduce the amount of time it takes to load and unload and thus assist the free flow of traffic.

All staff working on the loading bay have to wear a safety vest. Builders and exhibitors can use their own vests or borrow some at the loading bay entrance for a deposit 100 CZK per 1 vest.

PARKING
Parking is available in the Prague Congress Centre's underground car park, or above ground on the southern side of the complex.

Parking during unloading is limited for short time only. Private cars may be parked at the PCC at an hourly rate (cash payment at the parking lot, no pre-ordering of tickets).

Information on parking at the Prague Congress Centre (PCC) can be found on: http://www.kcp.cz/en/parking-in-the-prague-congress-centre

No truck parking is available in the Prague Congress Centre. The parking of trucks can be arranged by: Merkur Expo Logistics GmbH
Ms. Irit Sofer
Mobile: +972 52 5114982
Email: irit.sofer@merkur-expo.com

ORIENTATION PLANS
For a PDF file of the orientation plan of the PCC, please click HERE.

EXPOSALE ORDERS
Deadline for sending Order Forms: exhibitors must submit the order forms before February 5th, 2022.

All prices in the Order Forms are stated without VAT. VAT in the currently applicable amount according to Czech law will be added automatically when issuing an invoice. VAT is charged to all companies with a Czech VAT number and to all companies based in the EU (including those without a VAT number).
Reverse charges will apply to EU companies with a valid VAT number. We do not charge VAT to companies based outside the EU.

A Surcharge of 25% will apply for all late orders (ordered after the deadline February 5th, 2022).
Late Order services cannot be guaranteed and will be confirmed individually.
On-site Orders are possible but are subject to availability. A 50% surcharge will be charged for all On-site Orders and must be paid by credit card or in cash.
All prices are stated per event unless otherwise indicated.
All services are to be paid in full before the event; a 100% deposit is required. The payment can be made either by bank transfer or by credit card. Bank transfer details will be sent together with the invoice.
You can find our payment gateway on our websites at www.exposale.cz/gpwebpay/index.php
BUILD REGULATIONS

Build Up Height
- Maximum stand height from the ground: 2.7 m
- Shell scheme stands build up is 2.5m
- Double-Decker stands are not permitted.
- Suspension from the ceiling is not possible.

Exhibitors who will have stands higher than the maximum permitted height will not be allowed to set-up their stands.

Any part facing neighboring stands that is above 2.50m in height needs to be designed with neutral Surfaces (white or beige).

Ceiling Hangings
Ceiling hangings are not permitted.

Openings onto Aisles
Stand sides opening onto an aisle must have a minimal opening of 50%.
Each open stand side must comply with this requirement. Decoration and installations must be designed to allow a full access to aisles and to avoid visibility problems for neighbouring stands as well as allowing a maximum amount of the visibility of the show through the stands.

Stand Bounding Walls
Stands open on one side shall be provided with one rear wall and two side walls. Stands open on two sides shall be provided with either one rear wall and one right or left side wall, or two side walls only.
Stands open on three sides shall be provided with one rear wall only.

Stands open on all four sides shall not be provided with any partition walls.
The areas of such stands shall be delimited by markings on exhibition hall floors.

In the case of stands open on one side or two sides, 5 cm shall be deducted from the confirmed stand widths to obtain the clearances between the inner surfaces of their partition walls.

Gangways / Aisles
- All gangways must always remain unobstructed and accessible
- Under no circumstances will any part of your stand, furniture, exhibits, or displays be allowed to project beyond the boundary of your stand
- No doors or windows shall open outwards onto a gangway
- Building across gangways is not permitted

Stand Appearance
Exhibitors are responsible for designing their stands, where typical exhibition criteria applicable to the event shall apply. Stand construction shall be such that their edges bordering on aisles shall be as transparent as practicable. The target should be a frontage that is 50% open. Lengthy, enclosed stand structures bordering on aisles are not permitted and must be interrupted by display cases, niches, displays or similar. The rear sides of stands adjacent to neighbouring stands must be kept smooth and be white in colour from a height of 2.50 m or must be positioned at least 1.00 m from the border of the neighbouring stand, so as not to impair the design of the neighbouring stand.
To ensure a fair and balanced experience for all participants, each exhibitor is asked to consider the impact of their stand construction on neighbouring exhibits to ensure transparency. If there is a risk of unfairly blocking another stand from view, even when all the guidelines are respected, the organizer will retain all rights of approval of the final stand design.

The congress organizer will not supply any floor covering (except for shell scheme booths) or any booth material unless ordered through the official contractor.

Carpets, floor coverings
Any carpets or other floor coverings must pose no risk of persons slipping, stumbling, or falling. Carpets and other floor coverings must be installed such that accidents are prevented. Only tape that can be re-removed without leaving any residue shall be employed for holding carpets and floor coverings in place. Self-adhesive carpet tiles are not allowed. All materials employed shall be completely removed without leaving any residue. This also applies for substances such as oil, grease, paint and similar. Hall floors may not be painted.

Balloons Filled with Gas
The use of balloons filled with a combustible gas in the exhibition halls or outdoor areas is prohibited. Balloons inflated with light gases as decoration for stands or events, may be used, after consultation with PCC Fair Services Management. The balloon must be attached to a structural element of the stand or filled with innocuous heavy gases which prevent them from rising. The distribution of gas-filled balloons is prohibited.

Disabled access
Stands that are built on top of wooden flooring, with a height of more than 19mm, must have at least one disabled access ramp that is at least 1.20m wide.

Electrical supply
All electrical energy powering the stands will be supplied by the official builder, the characteristics of the supply are 400 V phase-to-phase and 230 V phase-to-phase and neutral.

It is not PCC’s responsibility to provide supplies that could be required for direct current or for any other condition of stability and continuity different to that of the general supply, these being, in all cases, at the expense of the installer or the user of the stand and require prior authorisation from PCC’s Technical Services and Maintenance Department.

Fire prevention
The materials used for the different facilities of the Fair or Event, constructions (stands, marquees, etc.) must comply with current regulations. In particular, regarding flammability of material, the material used in the floor covering will be EFL, and in the construction of walls and ceilings it will be C-s2, d0; suspended textile elements, such as backcloths, curtains or drapes will be class 1, in accordance with the UNE-EN 13773: 2003 standard. In addition, the decoration elements must comply with the same characteristics as those for construction, and may not contain any type of material or product that is easily combustible, such as straw, wood shavings, paper shavings, sawdust, peat, dry leaves, etc. Likewise, in order to carry out construction, demonstrations or place decorations that use an open flame, the Exhibitor must request the corresponding license from the Trade Show Services Department of PCC. The competent Official Bodies, as well as the staff of the PCC’s Exhibition Services Department, may carry out an inspection to check for compliance with the regulations.
Fire Procedures
- Waste, paper, cardboard, empty packaging, and other combustible materials for disposal must be removed from the stands and their surrounding areas daily
- No materials may be stored behind stands
- Any waste materials should be contained within the exhibitors assigned Space
- It is strictly prohibited to place any waste or other items in the aisles

Doors
All exits must be kept unlocked during the opening hours of the exhibition. Access to the doors, windows, fire alarms, hydrants, portable fire extinguishers, fuse boxes, line poles and circulation routes must be always kept unobstructed.

Submission of plans
Every exhibitor must submit an exact statement of the dimensions of its stand as well as plans and descriptions of this stand. The drawings must clearly indicate, in English, the planned layout, equipment and furnishing of the stand, including the signage and visuals. The location of power outlets, electricity cables, moving parts, details of raised floors, water as well as telephone and ventilation installations must also be indicated. Please supply:
- a scaled top view drawing
- a scaled side view drawing
- a three-dimensional drawing (or photograph)
- a description of the design with the materials used and a fire reaction certificates of these material

Indicating the various heights and the open/transparent Spaces is required. If a special construction is planned (information towers, moving parts, etc.), additional information will have to be submitted.

General Regulations
Exhibitors are responsible for operational safety and maintaining compliance with occupational health and safety and accident prevention regulations on their stands. All set-up and dismantling work shall comply with occupational health and safety and industrial regulations.

Insurance
Neither the Organisers, nor PCC, their representatives or agents will be held responsible for any loss or damage to exhibitor’s property. Exhibitors must take precautions to protect their property against pilferage.

Public Liability Insurance
The Organisers do not provide insurance for exhibitors and their property. The exhibitor is responsible for his property and person and for the property and persons of his employees through full and comprehensive insurance and shall hold harmless the Organisers for all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy. Therefore, you are obliged to have a public liability insurance covering all injuries to persons and damages that might cover in connection with the exhibition.

We also recommend that you have additional coverage against loss or damage to exhibition material during transport and during exhibition times. Please plan for insurance coverage through your company’s insurer.
INTERNET ACCESS
The Meeting offers free WIFI access to all visitors, suitable for basic web browsing. Exhibitors can order a Wi-Fi and wired Internet connection access and other IT facilities for their stands via the official stand builder: EXPOSALE.

STAND CLEANING
At the end of each day common areas such as aisles and the entrance lobbies to the hall will be cleaned. Exhibitors can order cleaning services for their stands via EXPOSALE. The stand cleaning services consist of a first cleaning and one daily maintenance (or three daily maintenances) of floors and emptying of rubbish bins.

STAND CATERING
Please note that you may bring your own food & beverage samples and branded bottles of water to serve at your stand. Bringing your own Barista is also permitted. Additional catering services are Exclusive to the Zátiší Catering Group, a General Partner of the Prague Congress Centre, provides a diverse range of catering services to meet your specific requirements.

HOSTESSES & TEMPORARY STAFF HIRE
For Hostesses and temporary staff hire, please find order form of EXPOSALE.

WASTE REMOVAL
Exhibitors and stand builders are responsible for removal of their waste, during move-in and move-out. Waste must be removed from the venue. There will be containers to dispose of waste onsite. Additional costs resulting from improper waste disposal will be charged to the exhibitor.

Aisles must be kept clear at all times including during assembly and dismantling. All material must be kept within the limits of the stand, leaving aisles and other communal areas completely clear. Feria de Prague cleaning services will remove any object deposited in these areas, with the Exhibitor having no right to claim for damages.

During the exhibition, no samples, packaging, or any other items can be placed in the aisles or other communal areas.

The exhibitor is responsible for the removal of decorative elements, stands or constructed areas as well as signage and publicity elements. Exhibitors are obliged to dismantle the stand and remove all materials used in its creation (flooring, walling, carpeting) etc.
Shell Schemes that have been pre-booked from EBMT include:

- Standard Shell Scheme **ISOGON** system
- Company name on Fascia board in standard letting
- 2x clip lights
- Blue Carpet
- 1x skirted table
- 2x chairs
- 1x Small waste bin
- Electrical connection - Min 500W Per Booth to include:
  - Electric outlet, cable run to power supply and connection to venue power supply main

***the maximum recommended number of characters that can be printed on the fascia board is 20.

Please send the company name by **Saturday, February 5th** to: Linda.Skarkova@exposale.cz

Please note:
- Corner stands are provided with two open sides
- Cleaning is not included with your shell scheme
- No items may be screwed, nailed, or glued to the panel walls, nor may any part of the shell scheme be damaged or disfigured in anyway. The exhibitor will be invoiced for any dilapidation costs incurred.
- Velcro or sticky pads are the best options for fixing materials to the panels.

For illustrative purposes
Fascia infil panel

infil panel w. 1000mm

visible area 930x2350mm

infil panel w. 500mm

visible area 435 x 2350mm

according to the length of the stand
## EXHIBITOR LIST (as of December 16)

<table>
<thead>
<tr>
<th>Exhibitor</th>
<th>Booth #</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airinspace</td>
<td>16</td>
<td>18</td>
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<tr>
<td>Alexion</td>
<td>22</td>
<td>9</td>
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<tr>
<td>ASTCT - American Society for Transplantation and Cellular Therapy</td>
<td>40</td>
<td>9</td>
</tr>
<tr>
<td>Biotest</td>
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<td>30</td>
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<tr>
<td>BMS</td>
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<td>80</td>
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<tr>
<td>Care DX</td>
<td>20</td>
<td>12</td>
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<tr>
<td>Czech National Bone Marrow Registry</td>
<td>23</td>
<td>9</td>
</tr>
<tr>
<td>DKMS</td>
<td>37</td>
<td>9</td>
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<tr>
<td>Eurasian Hematology Oncology Group</td>
<td>31</td>
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<tr>
<td>Fresenius Kabi</td>
<td>21</td>
<td>12</td>
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<tr>
<td>Gilead/Kite</td>
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<td>120</td>
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<tr>
<td>HARMONY Alliance</td>
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<td>Histogenetics</td>
<td>TBA</td>
<td>6</td>
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<tr>
<td>ICCBBA</td>
<td>TBA</td>
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<tr>
<td>Immy</td>
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<td>Janssen</td>
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<td>64</td>
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<tr>
<td>Jazz</td>
<td>7</td>
<td>30</td>
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<td>MAK System</td>
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<td>9</td>
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<tr>
<td>Mallinckrodt (Therakos)</td>
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<td>52.5</td>
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<tr>
<td>Medac</td>
<td>14</td>
<td>24</td>
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<tr>
<td>Medigas Italia Srl / Siad</td>
<td>32</td>
<td>6</td>
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<tr>
<td>Miltenyi Biotec</td>
<td>15</td>
<td>36</td>
</tr>
<tr>
<td>MSD (Merck)</td>
<td>11</td>
<td>36</td>
</tr>
<tr>
<td>Novartis Oncology (US)</td>
<td>12</td>
<td>50</td>
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<td>Omeros Corporation</td>
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<td>36</td>
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<tr>
<td>Pelham Crescent S.R.L.</td>
<td>27</td>
<td>12</td>
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<tr>
<td>Pfizer Pharma GmbH</td>
<td>5</td>
<td>81</td>
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<td>Sanofi Genzyme Europe</td>
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<td>SSBMT</td>
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<td>9</td>
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<tr>
<td>Takeda</td>
<td>10</td>
<td>36</td>
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<tr>
<td>Vertex Pharmaceuticals</td>
<td>19</td>
<td>9</td>
</tr>
</tbody>
</table>
EXHIBITION FLOOR PLANS - 2ND Floor (as of December 16)
EXHIBITION FLOOR PLANS - 1st Floor (as of December 16)
EXHIBITOR PARTICIPATION

EXHIBITOR BADGES
All exhibitors are required to have a badge displaying their exhibiting company name. Company name badges will be prepared in advance for all exhibitor personnel allowing them access into the exhibition areas.

Please note that only your company name will be printed on your exhibitor badges. Please submit your company name to be displayed on the badges via email to registration@ebmt.org no later than Feb 20th.

Exhibitors are entitled to free badges as indicated in the below table. Additional stand personnel will be charged a registration fee of €195.00. Badges ordered onsite will be charged €250.00.

Please note that due to Covid-19 restrictions on the number of people who can meet indoors, exhibitors may purchase a limited number of additional exhibitor badges as seen below:

<table>
<thead>
<tr>
<th>Sponsorship Level/</th>
<th>No. of free badges</th>
<th>No. of extra badges allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presidential</td>
<td>8</td>
<td>5</td>
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<tr>
<td>Platinum</td>
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<td>4</td>
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<tr>
<td>Gold</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Exhibitor: booth 19-30sqm</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Exhibitor: booth 6-18sqm</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

If you wish to purchase additional badges, please contact: registration@ebmt.org
Deadline: Thursday, February 20th.

All personnel will require badges to access the exhibition area. Exhibitor badges are for the use of company personnel only for stand manning purposes and should not be used by companies to bring visitors to the exhibition or to attend scientific sessions.

Exhibitor badges may be collected from the Registration Desk during set-up and official exhibition opening hours.

LUNCH AND COFFEE BREAKS
Lunch and coffee will be served at the Exhibition Hall for all Meeting participants, including registered exhibitors, according to the official Meeting breaks as listed in the timetable.

REGISTRATION FOR ANNUAL MEETING
Sponsors who are entitled to complimentary scientific registrations, please fill in the Group Registration Form. If you do not have the registration form, please contact registration@ebmt.org

Name changes will be permitted free of charge until Thursday, February 20th. After this date, any name change will be subject to EUR 50 charge per name.

Exhibitors wishing to attend the Scientific Sessions at EBMT should register to the Meeting as Physician Non-member. Please check the website for registration fees. Click here to register on-line.
For any inquiry, regarding registration please contact: registration@ebmt.org
HOTEL ACCOMMODATION
CME-Congresses Company is the official Professional Congress Organizer (PCO) for the EBMT 2022 Hotel Accommodations.
Please note that hotel options offered have been booked in advance to ensure that EBMT 2022 delegates have enough rooms available for the duration of the meeting.

We strongly advise all participants to reserve hotel accommodation as soon as possible in order to benefit from the special rates.
To view the full list of selected hotels in detail, please click the following link: https://www.ebmt.org/annual-meeting/accommodation

For any inquiry regarding accommodation, please contact accommodation@ebmt.org

E-POSTERS
E-Posters will be displayed in the Zoom Room on the 1st Floor and will be available to view during all 3 days (as per registration desk opening hours).

Exhibitors are invited to view the posters during opening time, as well as during the Poster Networking Sessions which will be held on Monday, March 21 and on Tuesday, March 22 between 18:00 - 19:00.

SOCIAL EVENTS
Opening Ceremony
All delegates, sponsors and exhibitors are invited to the Annual Meeting Opening Ceremony on Sunday March 20, at 6:30 pm in the Plenary Hall.

EBMT Networking Event
Please come and join us for drinks, food, and dancing at the final social event of the Annual Meeting.
Please note that in order to enter the EBMT Networking Event, each registrant will be required to show proof of full vaccination with a European approved vaccine, administered more than 21 days prior to the event, OR proof of negative COVID-19 infection with a PCR test obtained within one week prior to the event.

Venue: Zofín Palace. (To learn more about the Zofín Palace, please visit here)
Ticket: €60.00
Address: Slovanský ostrov 226, 110 00 Praha 1
Date: Tuesday, 22 March 2022
Event Start Hour: 19:30
Dress Code: Business Casual

Important: Pre-purchased ticket required for this event. You can book your ticket via general registration form.
Tickets can be purchased online via the below link: https://www.ebmt.org/annual-meeting/accommodation
For any assistance needed, please contact: registration@ebmt.org
Kindly note, that exhibitor passes do not grant access to the Networking Dinner, unless specified as part of your sponsorship package.
Important: If you booked your ticket, you would need to come with your congress badge to the Networking Event. Without a badge you will not be allow inside the venue. Please note attendance to this event is limited.
GENERAL & ADDITIONAL SERVICES

STORAGE
As the PCC has no storage facilities, no deliveries will be accepted PRIOR to the Meeting. Merkur offers advance shipment to their warehouses in Prague. Information can be found in the shipping instructions found at the end of this manual.
Storage of empties - Empties should generally be stored directly with Merkur.

FIRST AID
In the event of an emergency or illness, please contact a member of the venue staff or the Registration Desk.

LANGUAGE
The official language of the Annual Meeting is English.

SECURITY
Exhibitors are requested to use common sense precautions at all times and ensure that all stand personnel wear their badges whilst on-site. Any suspicious or unidentified articles should be reported immediately to staff at the Registration Desk.

SMOKING
The EBMT Annual Meeting is a non-smoking event, and smoking is prohibited throughout the venue, including the exhibition hall.
Lead app for trade shows
how can boabee help your business?

You want to get the most out of your event participation, right? Time to optimise your approach. With Boabee. What if you could ...

Increase your ROI

27% of exhibitors complain about low ROI. With our efficient trade show app, that’s a thing of the past

Speed up your sales

Lengthy response time on leads? 47% says it’s a sore. Thanks to our mobile lead capture app you can turn contacts into contracts in no time

Improve your lead quality

Rushed notes and lost business cards? The Boabee mobile lead retrieval app never loses a great prospect.
how to use boabee?

Lead retrieval systems complicated? Not Boabee! It’s fast, it’s simple and it’s easy on the eye.

**scan the badge**
Capture visitors contact info in a heartbeat.

**qualify the lead**
Gather additional details about their interests and needs.

**share the info**
Send brochures, sheets and interesting links straight to their mailbox.
how about the preparations?

ZERO EFFORT

No time to prepare? No worries. You’re all set to go – without any effort. As easy as turning on your phone – literally. Lead retrieval for exhibitors just got carefree.

GO PRO

Determine your own qualification questions. Go deep. Upload links, share files. Get your sales working. Customise every little detail. This lead retrieval app is fit for pro’s.

what’s the output?

Show’s over? Never! Our daily extensive report gives you all the intel you needs to boost your ROI and sales. We even send you a detailed summary, 3 days after the end of the expo. Just to be sure.
Lead Capture options

Boabee lead retrieval app
App license only
Use your own device (iOS/Android)

Boabee app + Zebra Scanner
App license with hardware rental
Premium Android TC57 scanner device

Includes:
- Easy scanning of barcodes and QR-codes
- Qualify leads with notes, comments, to-dos, etc...
- Daily leads reports for the sales teams
- Follow-up with emails directly from the app on the fly
- Share product information with your leads on the go

ORDER NOW
Exhibitor Information

Terms and Payment Conditions

Deadline: February 5th, 2022

EXHIBITOR:

Company: 
Address: 
Postcode: 
Country: 
Contact person: 
Phone: 
Cell phone: 
E-mail address: 
Website: 
Stand Size: 
VAT number: 

Exhibition Constructor EXPOSALE-CZ, Ltd. Terms and Payment Conditions:

All prices in the Order Forms are stated without VAT. VAT in the currently applicable amount according to Czech law will be added automatically when issuing an invoice. VAT is charged to all companies with a Czech VAT number and to all companies based in the EU (including those without a VAT number). Reverse charges will apply to EU companies with a valid VAT number. We do not charge VAT to companies based outside the EU.

Late Order Surcharge of 25% will apply for all late orders (ordered after the deadline February, 5th, 2022). Late Order services cannot be guaranteed and will be confirmed individually.

On-site Orders are possible, but are subject to availability. A 50% surcharge will be charged for all On-site Orders and must be paid by credit card or in cash.

All prices are stated per event unless otherwise indicated.

All services are to be paid in full before the event; a 100% deposit is required. The payment can be made either by bank transfer or by credit card. Bank transfer details will be sent together with the invoice.

You can find our payment gateway on our websites at www.exposale.cz/gpwebpay/index.php

Please send this form by e-mail to: linda.skarkova@exposale.cz
Consent to the processing of personal data

EXHIBITOR:  

Company:  
Address:  
Postcode:  
Contact person:  
Phone:  
E-mail address:  
Stand Size:  
VAT number:  
Country:  
Cell phone:  
Website:  

Deadline: February 5th, 2022

Consent to the processing of personal data

1. The aforementioned Company hereby gives approval to the company Exposale – CZ s.r.o., with its official seat at Školská 33/3, 250 92 Šestajovice, VAT Nr.: 25226177, registered in the Commercial Register maintained at the Municipal Court in Prague, Section C 90690 (hereinafter only the „Controller“) in the meaning of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as „Regulation“) to process personal data as stated below:
   - First name, surname
   - Name of the company
   - E-mail address

2. It is permitted to process the name, surname, name of the company, phone number and e-mail on the respective approval and if necessary to process given data for marketing purposes and furthermore to process personal data for the identification of the client. Such information and data shall be processed by the Controller only for the duration of the exhibition and the duration of validity and effectiveness of the contract on the provision of services.

3. You hereby provide your mutual consent to the processing of the data. The provision of personal data is voluntary. The consent may be withdrawn any time, and thus e.g. in writing and by sending e-mail a letter to the address of the company info@exposale.cz.

4. The processing of personal data shall be done by the Controller, i.e. company Exposale-CZ s.r.o. Based on Exposale-CZ Regulations you have rights as a subject of personal data specified on the company website www.exposale.cz.

Date:

Name / Signature:

Please send this form by e-mail to:
linda.skarkova@exposale.cz

EXPOsale®
all for fairs and congresses

EXPOSALE - CZ s.r.o., Školská 33/3, 25092, Šestajovice, Czech Republic
Contact person: Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
**Additional Electricity**

**EXHIBITOR:**

<table>
<thead>
<tr>
<th>Company:</th>
<th>Stand No.:</th>
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Please tick services ordered and specify number of items required:

**ELECTRICITY**

- 3.5 kW (single-phase, 230V, 16A, 50 Hz)  
  Unit Price: 280 EUR / event
  Units: [ ]
  Total Price: [ ]

- 7 kW (single-phase, 230V, 2x16A, 50 Hz)  
  Unit Price: 390 EUR / event
  Units: [ ]
  Total Price: [ ]

- 10.5 kW (single-phase, 230V, 3x16A, 50Hz)  
  Unit Price: 550 EUR / event
  Units: [ ]
  Total Price: [ ]

- 10.5 kW (three-phase, 400V, 16A, 50Hz)  
  Unit Price: 550 EUR / event
  Units: [ ]
  Total Price: [ ]

- 21 kW (three-phase, 400V, 32A, 50Hz)  
  Unit Price: 890 EUR / event
  Units: [ ]
  Total Price: [ ]

- Fridge socket (230V, max. 6A, 24 hours a day)  
  Unit Price: 250 EUR / event
  Units: [ ]
  Total Price: [ ]

- Electrical connection revision / certificate - obligatory  
  Unit Price: 50 EUR / event
  Units: [ ]
  Total Price: [ ]

- Spotlight 60W, adjustable (no. 5001)  
  Unit Price: 40 EUR / event
  Units: [ ]
  Total Price: [ ]

- Halogen reflector: extension jib, 50W, 40cm  
  Unit Price: 50 EUR / event
  Units: [ ]
  Total Price: [ ]

- Extension cable, 3m, 3 sockets, 10A  
  Unit Price: 22 EUR / event
  Units: [ ]
  Total Price: [ ]

- Rental of the fuse board  
  Unit Price: 150 EUR / event
  Units: [ ]
  Total Price: [ ]

Other than above stated items are available upon request.  
Please note, prices do not include VAT.

**Declaration**

I honestly declare that all appliances used at our exhibition stand at the EBMT 2022 have an electrical revision according to the Standard No. 331610.

---

Date:  
Name / Signature:  

**Please send this form by e-mail to:**  
[**linda.skarkova@exposale.cz**](mailto:linda.skarkova@exposale.cz)
EXHIBITOR:

Company: ____________________________ Stand No.: ____________________________
Contact person: ______________________ E-mail address: ____________________________
Phone: _______________________________ Cell phone: ________________________________

Please tick services ordered and specify the type of the internet connection and speed:

TYPE OF INTERNET CONNECTION

☐ Wi-Fi connection for max. 10 users

☐ Wired connection

Unit Price: 130 EUR / day

Unit Price: 70 EUR / event

Days: ________ Total Price: ________

Unit: ________ Total Price: ________

REQUIRED CONNECTION SPEED:

☐ 10 Mb

Unit Price: 80 EUR / day

Unit: ________ Total Price: ________

☐ 20 Mb

Unit Price: 120 EUR / day

Unit: ________ Total Price: ________

☐ 50 Mb

Unit Price: 200 EUR / day

Unit: ________ Total Price: ________

Other than above stated items are available upon request.
Please note, prices do not include VAT.

Date: ____________________________ Name / Signature: ____________________________

Please send this form by e-mail to:
linda.skarkova@exposale.cz
**Water and Drainage**

**EXHIBITOR:**

<table>
<thead>
<tr>
<th>Company:</th>
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</table>

**WATER AND DRAINAGE**

- **Water and Drainage**
  - Unit Price: 480 EUR / event
  - Unit: [ ]
  - Total Price: [ ]
  - (Water intakes / outlets are provided with thread endings. Water 1/2", drainage 1 1/2".
    - The price includes the connection of the sink or the dishwasher by a plumber and the water consumption during the event.)
  - *The possibility of connection is only on request (depends on the expositions locations)*

- **Sink**
  - Unit Price: 115 EUR / event
  - Unit: [ ]
  - Total Price: [ ]
  - (Does not include the water / drainage connection)

- **Dishwasher**
  - Unit Price: 185 EUR / event
  - Unit: [ ]
  - Total Price: [ ]
  - (Does not include the water / drainage connection)

**CLEANING**

- **Stand Cleaning**
  - Unit Price: 3 EUR / sqm / day
  - Sqm: [ ]
  - Days: [ ]
  - Total Price: [ ]
  - (Cleaning of the floor, withdrawal of the wastebaskets, cleaning of the tables and desks, showcases. No cleaning of exhibited goods)

---

*Other than above stated items are available upon request.*

*Please note, prices do not include VAT.*

---

**Deadline: February 5th, 2022**

---

**Please send this form by e-mail to:**

**linda.skarkova@exposale.cz**

---

EXPOSALE - CZ s.r.o., Školská 33/3, 25092, Šestajovice, Czech Republic

Contact person: Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
**Hostess, Security, Helpers**

**Deadline: February 5th, 2022**

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Please tick services ordered and specify number of items required:

- **HOSTESS, SECURITY, HELPERS**
  - □ English speaking hostess  
    (4 hours per day minimum)  
    Price 30 EUR/hour  
    Hostess: [ ]  
    Hours: [ ]  
    Days: [ ]  
    Total Price: [ ]  

- □ Individual Security  
  Price to be quoted individually

- □ Helper  
  Price 20 EUR/hour  
  Helper: [ ]  
  Hours: [ ]  
  Days: [ ]  
  Total Price: [ ]

Please specify days, hours and your requirements:

________________________________________________________________________

________________________________________________________________________

Other than above stated items are available upon request.

Please note, prices do not include VAT.

Date: ____________________________  Name / Signature: ____________________________

Please send this form by e-mail to: linda.skarkova@exposale.cz

EXPOsale - CZ s.r.o., Školská 33/3, 25092, Šestajovice, Czech Republic
Contact person: Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
Carpet Offer

EXHIBITOR:

Company: [ ]

Stand No.: [ ]

Contact person: [ ]

E-mail address: [ ]

Phone: [ ]

Cell phone: [ ]

Other than above stated items are available upon request.

Please note, prices do not include VAT.

Carpet colours available - please mark your choice:

- [ ] No. 1323 light green
- [ ] No. 1897 dark grey
- [ ] No. 1370 orange
- [ ] No. 1366 dark green
- [ ] No. 1961 black
- [ ] No. 1360 yellow
- [ ] No. 1969 light blue
- [ ] No. 1375 dark red
- [ ] No. 1982 ochre
- [ ] No. 1380 dark blue
- [ ] No. 1964 bright red
- [ ] No. 202 light grey

Carpet No.: [ ]

Price 17 EUR/ sqm

Stand Area in sqm: [ ]

Total Price: [ ]

No. 1370 orange

No. 1360 yellow

No. 1982 ochre

No. 202 light grey

Other than above stated items are available upon request.

Please note, prices do not include VAT.

Deadline: February 5th, 2022

Date: [ ]

Name / Signature: [ ]

Please send this form by e-mail to:

linda.skarkova@exposale.cz

EXPOSALE - CZ s.r.o., Školiská 33/3, 25092, Šestajovice, Czech Republic

Contact person: Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
**Fascia Text and Graphics**

**EXHIBITOR:**

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<tr>
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</table>

One text included in the Shell Scheme Stand. Maximum 20 characters. Arial Bold, capital letters, black colour. Please specify below the required text for the fascia board of your stand:

Please tick required services:

- [ ] Logo on the fascia (25 cm high)
  - Unit Price: 95 EUR /pc
  - Total Price: [ ]

- [ ] Print on the fascia - size 3000mm x 300mm (h)
  - Unit Price: 110 EUR /pc
  - Total Price: [ ]

- [ ] Logo/graphics on the info counter - size 930mm x 980mm (h)
  - Unit Price: 120 EUR /pc
  - Total Price: [ ]

- [ ] Print on 1 panel in the Shell scheme stand - size 930mm x 2350mm (h) - the silver poles are visible
  - Unit Price: 150 EUR /pc
  - Total Price: [ ]

Print on a white board attached on the Shell Scheme construction - the silver poles are not visible

- 1) size 1000mm (w) x 2480mm (h)
  - Unit Price: 175 EUR /pc
  - Total Price: [ ]

- 2) size 2000mm (w) x 2480mm (h)
  - Unit Price: 340 EUR /pc
  - Total Price: [ ]

- 3) size 3000mm (w) x 2480mm (h)
  - Unit Price: 490 EUR /pc
  - Total Price: [ ]

- [ ] Roll up incl. print, size 85cm (w) x 210cm (h)
  - Unit Price: 190 EUR /pc
  - Total Price: [ ]

Please send your logo/graphics through WeTransfer.com in printable PDF format including texts in curves, 300 DPI, 1:1, +10mm bleeds.

Please specify your requirements:

[ ]

Other than above stated items are available upon request. Please note, prices do not include VAT.

Deadline: February 5th, 2022

Please send this form by e-mail to:

linda.skarkova@exposale.cz
Armchair Margot
Colour: white
(no. 1)
Unit Price 70 EUR

Chair chrome frame padded, black
(no. 4)
Unit Price 30 EUR

Clear plastic chairs
(no.7)
Unit Price 55 EUR

Table laminate, size 80cm/70cm
Colour: white or wood
(no. 13)
Unit Price 40 EUR

Round table, size 80cm/70cm
white wood and chrome
(no. 16)
Unit Price 65 EUR

Sofa, white, size 180cmx88cm/66cm
(other colours on request)
(no.19)
Unit Price 110 EUR

Fridge 110l
(no.22)
Unit Price 120 EUR

Showcase, 2 glass shelves
size: 100x50cm / 250cm
(no.25)
Unit Price 130 EUR

Plastic conference chair
black
(no. 2)
Unit Price 50 EUR

Chair chrome frame, padded, blue
(no. 5)
Unit Price 40 EUR

Plastic chairs, white
(no. 6)
Unit Price 60 EUR

Bar stool Valejje
Colour: white
(no. 10)
Unit Price 45 EUR

Bar stool, type “Z”
(no. 11)
Unit Price 35 EUR

Bar chair Manchester
Colour: white
(no.9)
Unit Price 60 EUR

Table laminate, size 120x80cm/70cm
Colour: white or wood
(no. 14)
Unit Price 45 EUR

Table laminate, size 80cm/70cm
Colour: white or wood
(no. 15)
Unit Price 40 EUR

Conference table Lack, white wood
size: 90cmx55cm/45cm
(no. 20)
Unit Price 60 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Conference table, glass
(no. 18)
"Unit Price 50 EUR

Coffee machine Lavazza
Unit Price 100 EUR
Coffee cupsules are not included
Unite price for 1 coffee cupsule 0,5 EUR
(no. 23)

Waste basket incl. print
size: 85cm / 210cm
(no.29)
Unit Price 190 EUR

Welcome counter, 1 shelf, lockable
size: 100x50cm / 100cm
(no.27)
Unit Price 90 EUR

Water automat incl. 19l water barrel
(no.23)
Unit Price 90 EUR

Lockable cabinet
size 80cmx40cm/70cm
Colour: black or white
(no. 21)
Unit Price 50 EUR

Dragon Fly Banner incl. print
size: 85cm / 210cm
(no.29)
Unit Price 190 EUR

Brochure rack: type LITSTAND
(no.28)
Unit Price 55 EUR

For more items please visit our web sites on http://www.exposale.eu/rental-of-equipment

EXPOSALE - CZ s.r.o., Školská 33/3, 25092, Šestajovice, Czech Republic
Contact person : Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
**Furniture**

*Schell scheme - Optional Extras*

### EXHIBITOR:

<table>
<thead>
<tr>
<th>Company:</th>
<th>Stand No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person:</td>
<td>E-mail address:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Cell phone:</td>
</tr>
</tbody>
</table>

---

Please fill in catalogs numbers and number of pieces from furnitures catalog:

- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]
- [ ] No. of Furniture Catalog: [ ] Unit Price in EUR / event: [ ] Units: [ ] Total Price: [ ]

**Other requiements please fill in below**:

---

**Other than above stated items are available upon request.**

**Please note, prices do not include VAT.**

---

**Deadline**: February 5th, 2022

---

**Please send this form by e-mail to:**  
*linda.skarkova@exposale.cz*
**AV Equipment**

**EXHIBITOR:**

<table>
<thead>
<tr>
<th>Company name</th>
<th>Stand No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>E-mail:</td>
</tr>
<tr>
<td>Telephone</td>
<td>Cell phone:</td>
</tr>
</tbody>
</table>

Please tick services ordered and specify number of items required:

<table>
<thead>
<tr>
<th>Equipment Description</th>
<th>Unit Price</th>
<th>Units</th>
<th>Days</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCD monitor 42” (incl. USB), full HD</td>
<td>110 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD monitor 50” (incl. USB), full HD</td>
<td>160 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD monitor 60” (incl. USB), full HD</td>
<td>250 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD Monitor Floor Stand 42” - 50”, 170cm high</td>
<td>40 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Notebook, MS Office / Windows Vista</td>
<td>80 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD Monitor 32” (self-standing)</td>
<td>95 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD Monitor 24” (self-standing)</td>
<td>80 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCD Monitor - Touch Screen 15” - 22”</td>
<td>210 EUR / 1 day</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please fill the required specification for LCD monitor:

- [ ] HDMI Cable
- [ ] VGA Cable
- [ ] LCD Monitor Floor Stand 42” - 50”, 170cm high
- [ ] Notebook, MS Office / Windows Vista
- [ ] LCD Monitor 32” (self-standing)
- [ ] LCD Monitor 24” (self-standing)
- [ ] LCD Monitor - Touch Screen 15” - 22”

Touch Screens to be used with MS Windows only.

Equipment other than stated above available upon request, please send your requirements to below e-mail and we will prepare an individual quotation.

All the above prices are stated per item and PER 1 DAY.

Please note that prices do not include VAT.

---

**Deadline: February 5th, 2022**

---

**Please send this form by e-mail to:**

linda.skarkova@exposale.cz
Floral Decoration

EXHIBITOR:

<table>
<thead>
<tr>
<th>Company:</th>
<th>Stand No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person:</td>
<td>E-mail address:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Cell phone:</td>
</tr>
</tbody>
</table>

Please tick services ordered and specify number of items required:

**DECORATIVE PLANTS RENTAL**

- **Schefflera**
  - Unit Price: 68 EUR / event
  - Units: [ ]
  - Total Price: [ ]

- **Ficus Benjamina**
  - Unit Price: 60 EUR / event
  - Units: [ ]
  - Total Price: [ ]

- **Kentia (Palm)**
  - Unit Price: 62 EUR / event
  - Units: [ ]
  - Total Price: [ ]

- **Dracena Marginata**
  - Unit Price: 64 EUR / event
  - Units: [ ]
  - Total Price: [ ]

**FLOWER ARRANGEMENTS**

- **Flower arrangement large**
  - Unit Price: 70 EUR / event
  - Units: [ ]
  - Total Price: [ ]

- **Flower arrangement small**
  - Unit Price: 60 EUR / event
  - Units: [ ]
  - Total Price: [ ]

- **Mixed bouquet in a glass vase**
  - Unit Price: 65 EUR / event
  - Units: [ ]
  - Total Price: [ ]

*Other than above stated items are available upon request.*

*Please note, prices do not include VAT.*

---

**Date:**  

**Name / Signature:**

*Please send this form by e-mail to:*  
linda.skarkova@exposale.cz

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EXPO-sale®  
all for fairs and congresses

EXPO-sale - CZ s.r.o., Školská 33/3, 25092, Šestajovice, Czech Republic  
Contact person: Mrs. Linda Skarkova, tel.: +420 777 725 129, e-mail: linda.skarkova@exposale.cz, www.exposale.eu
If you prefer to have a custom stand we would be glad to prepare the stand design and proposal. Of course if you have already your own design, please send it to us for price proposal.

For more information please contact directly Mrs. Linda Skarkova at email linda.skarkova@exposale.cz

Some of our references from congresses - for more references visit us on:

www.exposale.eu/atypical-expositions

Please send this form by e-mail to:

linda.skarkova@exposale.cz
Please draw a sketch of your stand within the grid, indicating the aisles, the neighbouring stands and the places where you want different services (main electricity supply connection, telecommunications, etc.)
Credit Card Payment Authorization Form

EXHIBITOR:

<table>
<thead>
<tr>
<th>Company</th>
<th>Stand No.</th>
<th>VAT number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postcode</td>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Contact person:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Cell phone</td>
<td></td>
</tr>
<tr>
<td>E-mail address:</td>
<td>Website:</td>
<td></td>
</tr>
</tbody>
</table>

Credit Card Type:  
- [ ] Mastercard  
- [ ] VISA  

*Unfortunately, we do not accept American Express and Maestro cards.*

<table>
<thead>
<tr>
<th>Credit Card Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Cardholder Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Expiry Date:</th>
</tr>
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<tbody>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CVC / CVV:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Billing Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

I hereby authorize EXPOSALE-CZ s.r.o. (Reg.No. CZ 25226177) to charge the above credit card for the services ordered for EBMT 2022, February 19-22, 2022
Prague Congress Centre, Czech Republic

Date: 

Name / Signature: 

Please send this form by e-mail to: 

linda.skarkova@exposale.cz
**Delivery & Logistic Services**

Merkur Expo Logistics GmbH has been appointed the official forwarding agent and clearance agent for the EBMT 2022 Meeting. We offer the following services: customs clearance, delivery to the booth, freight forwarding, manpower & trolleys for un-loading/loading during build-up and dismantling, storage of empty crates, transportation to and from the Exhibition Hall.

For security, insurance, and efficiency reasons, Merkur Expo Logistics is the sole official agent to handle cargo inside the venue. Booth builders are prohibited from using trolleys during set-up and dismantling periods. Kindly note that Merkur the official agent is the exclusive agent for move in and move out of the venue.

Exhibitors and booth builders are free to deliver their goods or to pick their goods up from outside the venue. Those who use their own facilities up to the venue are requested to coordinate their time schedule and unloading of their cargo into the venue with Merkur.

**Covid 19 - Health and Safety Regulations**

Exceptional times call for exceptional safety measures. That is why it is important to follow the instructions in order to create a multi-layered safety approach.

Please inform Merkur, who will be your main contact, and will be responsible for your onsite stand.

**Please make sure to get final Instructions and regulations close to the EBMT Meeting date.**

**Involve Merkur in your planning, your timetable and needs.**

**Contact Details:**
Merkur Expo Logistics
Contact: Mrs Irit Sofer
Mobile: +972-52-8890129
E-mail: irit.sofer@merkur-expo.com

**Please note these important dates:**

Due to Covid make sure to get update instruction closer to the congress.

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door to door shipments</td>
<td>Please contact Merkur</td>
</tr>
<tr>
<td>Airfreight shipments</td>
<td>Please contact Merkur</td>
</tr>
<tr>
<td>Shipment via advance warehouse</td>
<td>No later than March 11, 2022</td>
</tr>
<tr>
<td>Exhibition goods - Direct deliveries to the venue</td>
<td>Subject to allocated time slot</td>
</tr>
</tbody>
</table>
**Services, Delivery Address & Shipping Instructions**

1. **Door to Door Shipment**
   We offer companies consolidated trucking services from starting point to venue as part of consolidated international shipments for the congress. This will assist in reducing costs and ensuring timely delivery.

2. **Airfreight Shipments**
   **Please contact Merkur for instructions**
   
   **IMPORTANT !!!** Please do not send any airfreight shipment unless you receive very specific instructions for invoices, packing list, etc.

3. **Shipment via Germany Advance Warehouse**
   **Merkur Expo Logistics GmbH**
   Schmitt Peterslahr
   AUF DEM HOHCHEIM 2
   56587 Oberhonnefeld - Germany
   Att: Dirk Dewald
   Tel: +49 2634 95 44 50
   Notify:
   Congress name _________________
   Name of Exhibitor ________________
   Stand no. ______________________

   Attention! for all shipments we need a full pre-advice in advance. Please send your full pre-advice to Merkur. Shipments with insufficient information or missing pre-advice might be delayed.

4. **Direct Deliveries to Meeting Venue**
   **Domestic Cargo / full load trucks**

   **Delivery Address:**
   **Prague Congress Centre**
   5. května 1640/65 140 00 Prague 4
   Czech Republic
   Tel.: +420 261 172 222

   For delivery direct to the venue, please make sure to send time slot request No later than 4 working days prior to delivery. The trucking company or exhibitor must provide Merkur with prior identification of vehicles for entering the venue during set up / during breakdown.
   The venue reserves the right to regulate the access of vehicles during set-up and breakdown, in accordance with the current regulations.

   **Vehicle Passes and Unloading**
   To ensure that traffic movement is as smooth and trouble free as possible, exhibitors will be allocated a time at which to unload. It is imperative that unloading times are strictly adhered to and that vehicles are removed as soon as unloading is complete. The delivery and removal of materials and goods for the exhibition stands is allowed only by the official freight forwarder and their local agent.
To prevent blocking of the loading bay for other trucks, deposits are collected from truck drivers that are temporarily parking at the loading bay during unloading.

- Vehicle up to 3.5 t - deposit 1000 CZK or 50 EUR for 1 hour
- Vehicle over 3.5 t - deposit 2000 CZK or 100 EUR for a period of 1.5 hours

**Important note:**
Companies which are bringing their own goods should contact the official freight forwarder to coordinate their arrival and the use of the loading bay, the service entrance, and the lifts. You may choose your own shipper, but kindly note that Merkur is the exclusive agent for move in and move out.

**Please contact Merkur for final Covid regulations**

5. **Courier Shipments**

**COURIER DIRECT TO STAND- NOT A GOOD IDEA:**
The exhibition hall is not a permanent warehouse and therefore courier deliveries will be refused, unless the shipment is delivered during the tenancy period and the customer is present at the booth, to receive the parcels from his transport company and sign off the delivery note. We strongly recommend sending your courier to the warehouse delivery address. It has an additional cost but by doing so you make sure that your items arrive safely and on time to the event.

We can only Tallows FedEx, UPS, DHL Express and TNT clear on our name Courier shipments (except envelopes) cannot be cleared automatically by the courier companies but do require an importer of record. We will act as importer if required, by providing our VAT registration number to customs. This service is chargeable, please check in our tariff.

Please be sure to send us a pre-advice with the full details of the shipment: courier company, number of pieces and tracking number. Please be aware, that we highly recommend routing the shipment via our warehouse in Germany which will occurs extra charges.

*All courier shipment must be sent DDP (Delivery duties paid) terms .
Courier charges for handover of import shipping documents € 85.00/ document.
Shipments that arrive without pre alert and payment confirmation will not be accepted.*

6. **Shipment Categories – labels**

All shipments must be packed, labeled, and sent according to the appropriate category (see below). Please do not mix different types of shipments in one box.

Labels for the below will be sent upon request:
- **Insert for participant bags**
- **Display**
- **Exhibition goods**
7. **Dangerous Cargo**

Exhibitors need to complete a special form for dangerous goods. These forms will be provided upon request and the completed forms should reach us before shipment is dispatched. There will be surcharge of 100% for handling this kind of shipment.

8. **Insurance**

It is the shipper / exhibitor responsibility to have comprehensive insurance coverage whilst in transit storage and onsite for the duration of the exhibition and return. We will not accept any responsibility for loss or damage of the exhibitor’s equipment.

9. **Heavy & Oversized Shipments**

Heavy and oversized shipments apply to any single exhibit in excess of 1000 kg and 5 CBM that requires the use of a forklift mobile crane for installation.

Exhibitors with heavy and oversized exhibits must inform us at least seven days prior to delivery. A detailed layout should also be provided to better assist our onsite operations.

10. **Payment terms**

1. Invoices will be sent by e-mail only.
2. The invoicing is per shipment.
3. Full payment of the incoming handling charges must be received prior the delivery to the booth.
4. The outgoing handling charges are payable immediately after receipt of our invoice.
5. Payment can be made, by credit card (AMEX, VISA and MASTERCARD) or by wire transfer.
   - Personal or foreign cheques are not acceptable.
6. VAT will be added/
7. 1.5% interest per month will be charged on overdue payments.

Please complete and sign the attached material handling form/payment confirmation and return it to our attention.
Please note that your signature will be used as payment guarantee based on the general tariff.
Any services not outlined in the attached tariff will be quoted on an individual basis.

Please notify “Merkur” immediately about any requirements relating to invoices. **Please note that all payments are in €.**

11. **Terms and conditions**

All orders are accepted exclusively on the basis of the local & German forwarders terms and conditions (ADSp).

*We wish you a successful experience!*
Health and safety declaration

Deadline for sending by e mail to Merkur: 4 working days prior move in (Monday, March 14th)

Stand builder information
Exhibitor ___________ stand #__________________
Stand Builder__________ Contact person ___________
Tel _________________ Mobile ___________________ e mail ________________________

Your health & safety representative on the stand (Full name and mobile #)
________________________________________________________________________

Trucking company & drivers’ information
Exhibitor ___________ stand #__________________
Trucking company __________ Tel _________________
e mail ______________________
Full load truck ____________ consolidated / groupage ___________
Driver full details __________ Mobile __________________

Your company health & safety representative on the stand (Full name and mobile #)
________________________________________________________________________
Dear Exhibitor / Stand Builder / PR Company,

Please return the below form fully filled in to Merkur

E-mail: irit.sofer@merkur-expo.com

**Pre-advice - Material handling form**

<table>
<thead>
<tr>
<th>Congress name</th>
<th>EBMT 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibitor name</td>
<td></td>
</tr>
<tr>
<td>Stand #</td>
<td></td>
</tr>
</tbody>
</table>

**Shipment information**

<table>
<thead>
<tr>
<th>Service requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door to Door</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shipper’s name</th>
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</table>

<table>
<thead>
<tr>
<th>E mail address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Tel #</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Purchase order #</th>
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<table>
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<tr>
<th>Truck size</th>
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</table>

<table>
<thead>
<tr>
<th>Courier tracking #</th>
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</table>

<table>
<thead>
<tr>
<th>Airway bill number (AWB #)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Number of pieces</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Weight in Kg</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>CBM</th>
</tr>
</thead>
</table>
Payment details

This is to confirm that the payment for handling the above cargo will be Covered by our company.

Company details ___________________________ VAT No. ________________

Email ___________________________ Phone ___________________________

Address ___________________________

Card type VISA ☐ DINERS ☐ MASTER CARD ☐ AMEX ☐

Credit card #

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Expiry date ___________ CVC (Last 3 digits on back of credit card) ____________

Card holder's name ________________ card Holder's Signature ________________

Please enclose a copy of both front and back side of your credit card

Payments by credit card additional 3.00 % service fee will be added
for AMEX 3.5%.

We cannot guarantee services for any cargo arrival without a pre-advice and payment confirmation!
**Handing Rates - EBMT 2022**

**Inbound / out bound**

**1. Air Freight**

*From free arrival airport up to free delivered booth including:*
- Transfer from airport to the warehouse
- Transfer from warehouse to the show site
- Delivery to the booth

<table>
<thead>
<tr>
<th>Minimum per shipment</th>
<th>€ 395.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 250 kg</td>
<td>€ 2.85/ per kg</td>
</tr>
<tr>
<td>Up to 400 kg</td>
<td>€ 2.00/ per kg</td>
</tr>
<tr>
<td>Up to 600 kg</td>
<td>€ 1.85/ per kg</td>
</tr>
<tr>
<td>Up to 800 kg</td>
<td>€ 1.75/ per kg</td>
</tr>
<tr>
<td>Above 800 kg</td>
<td>Pls ask for a quote</td>
</tr>
</tbody>
</table>

D.O, Airport taxes, storage, fees etc. will be calculated as per outlay € 175.00 Min Outlay fees + 10% for prepayment

**2. Handling via advance warehouse**

*Each CBM = 330 Kg*

*From free arrival warehouse up to free delivered booth including:*

**Intermediate storage**
- Shipment up to 50 kg |
| € 175.00 |
- Up to 100 Kg |
| € 255.00 |
- Above 100 Kg, Per each 100 Kg or part off |
| € 36.50 |

**3. Direct Delivery to Venue –**

*Courier Shipments (Customs cleared only) DHL/ Fedex/UPS/TNT only*

*From free arrival venue up to free delivered stand, first time spotted:*
- Shipment up to 50 kg |
| € 175.00 |
- Up to 100 Kg |
| € 255.00 |
- Above 100 Kg Per each 100 Kg or part off |
| € 36.50 |

| Truck 7.5t | € 850.00 |
| Truck 13.6 M | € 1,550.00 |

**4. Truck Registration & Time Slot Management Fees**

| Truck 7.5t | € 185.00 |
| Truck 13.6 M | € 250.00 |

**5. Customs Formalities**

- **Carnet ATA**
  Temporary importation under ATA Carnet |
  € 210.00

- **Temporary Importation**
  Temporary importation and/or re-exportation
With commercial invoice up to value of €10,000 € 250.00
Each additional heading number € 25.00
Customs bond fee 1.75% CIF Value Min € 180.00
Transit document € 105.00

**Permanent Importation**
Per shipment / per document / per exhibitor € 190.00
Each additional heading number € 25.00
Duties & Taxes as per outlay. Fees for an advanced payment of duty & tax + 10% for pre-payment

Use of customs broker import tax registration €115.00

**Customs inspection**
As per outlay +10% per payment Min € 175.00

**Special Clearances**
Food, beverages, pharmaceuticals etc. Available upon request

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### 6. Other Charges

- Handling of empties € 80.00 / CBM (Min 2 CBM)
- Full goods storage € 90.00 / CBM (Min 2 CBM)
- Forwarding commission – per invoice € 75.00
- On-site representative for service / support € 85.00

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**Outbound Handling Charges**
The same rates will apply for outbound services.

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**Insurance**
All goods must be fully insured with all risk coverage. We regret that we can take no responsibility for goods after delivery to the exhibitors stand regardless of if the exhibitor is present or not.

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**Please Note:**

- 1 CBM = 330 KG, 1 LDM = 4 CBM
- Air freight 1CBM = 167 KG
- The above rates do not include local VAT that will be charged where applicable.
- The above rates are for services provided from Mon – Fri, 08:00 – 17:00
- Overtime surcharge (17:00 – 22:00) – additional 50% on total move in/out charges.
- Overtime surcharge (22:00 – 08:00) – additional 75% on total move in/out charges.
- Saturday surcharge additional 75% on total move in/out charges.
- Sunday & Holidays – additional 100 % on total move in/out charges
EXHIBITION GOODS
Via Germany Warehouse

<table>
<thead>
<tr>
<th>Domestic Cargo / Courier Shipments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibitor or Company Name</td>
</tr>
<tr>
<td>Stand/Booth No.</td>
</tr>
<tr>
<td>Contact Person</td>
</tr>
<tr>
<td>Mobile Phone</td>
</tr>
</tbody>
</table>

Merkur Expo Logistics GmbH
C/O Schmitt Peterslahr
AUFDEMHÖHCHEN 2
56587 Oberhonnefeld, Germany
Dirk Dewald: +49 2634 / 95 44 50

Meeting: **EBMT 2022**

Box No. _______ of _______
EXHIBITION GOODS
For the Exhibitor's Stand Only

Air Freight Shipments

Exhibitor Name

Stand/Booth Number

Contact Person

Mobile Phone

Merkur Expo Logistics GmbH
65760 Eschborn – Germany
Tel: +49 6173 966 95 11
Att: Mr. Bernd Blum

Meeting: EBMT 2022

Box No. ______ of _______
EXHIBITION GOODS
For the Exhibitor's Stand Only

Direct Delivery

Exhibitor Name

Stand/Booth Number

Contact Person

Mobile Phone

Prague Congress Centre
5. května 1640/65 140 00
Prague 4
Czech Republic

Att: Irit Sofer  ++972-52-8890129

Meeting: EBMT 2022

Box No. ________ of ________
BAG INSERT
Via Germany Warehouse

Domestic Cargo / Courier Shipments

Exhibitor or Company Name

Stand/Booth No.

Contact Person

Mobile Phone

Merkur Expo Logistics GmbH
C/O Schmitt Peterslahr
A U F  DE M  HÖHCHEN  2
56587 Oberhonneweald, Germany
Dirk Dewald: +49 2634 / 95 44 50

Meeting:  EBMT 2022

Box No. _______ of _______
# BAG INSERT

For Participant Bag

<table>
<thead>
<tr>
<th>Air Freight Shipments</th>
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</thead>
<tbody>
<tr>
<td>Exhibit Name</td>
</tr>
<tr>
<td>Booth Number (if applicable)</td>
</tr>
<tr>
<td>Contact Person</td>
</tr>
<tr>
<td>Mobile Phone</td>
</tr>
</tbody>
</table>

**Merkur Expo Logistics GmbH**
65760 Eschborn – Germany
Tel: +49 6173 966 95 11
Att: Mr. Bernd Blum

**Meeting:**  
EBMT 2022

Box No. ______ of _______
## BAG INSERT

### Direct Delivery to Venue

<table>
<thead>
<tr>
<th>Category</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibitor Name</td>
<td></td>
</tr>
<tr>
<td>Stand/Booth Number</td>
<td></td>
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<tr>
<td>Contact Person</td>
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**Prague Congress Centre**  
5. května 1640/65 140 00 Prague 4  
Czech Republic  
Att: Irit Sofer  ++972-52-8890129

**Meeting:**  **EBMT 2022**

Box No. _______ of _______