



PROMISE: PERSONAL PASSWORD REQUEST – DATA ENTRY

(Please complete this form, save it and print it. Have it signed by the PI of your centre and fax to: Judith Aben EBMT Office London, +44 207 188 8411)

Are you a member of the EBMT? Yes No Not applicable

Centres and other institutions must usually be members of the EBMT to make this request. This does not apply to selected national registries. If you are not a member, please contact the EBMT before requesting access.

Full Name of Your Centre / Study Coordination Office / National Registry:

CIC Code:

I request to **ADD data entry** access to ProMISe for the following persons:
Ensure writing is legible, otherwise we will not be able to contact you

Name(s)	Email	Role (Data Manager, Nurse, Physician etc)

I request the **REMOVAL** of access to ProMISe for the following person(s):

Name(s)	Removal Date (if applicable)

Please note: accounts that remain unused for 18 months will be automatically deleted

MEMBER CENTRES OF A NATIONAL REGISTRY SHOULD TICK THIS BOX IF THEY WOULD LIKE THEIR NATIONAL REGISTRY TO ACCESS DATA ENTERED IN THE EBMT DATABASE:

I allow my national registry to view/edit my data –

Please specify name of registry: _____

I confirm that all users will comply with the Data Directive 95/46/EC in all aspects relating to the transfer of data to the EBMT. In particular, I confirm that all patients whose registrations are being forwarded to the EBMT have given consent for the data to be sent to the EBMT by signing a Patient Consent Form for Data Registration.

I have read and accept the conditions of use. I acknowledge that each named individual will receive a personal username and password, which cannot be transferred.

PRINT NAME: _____ (Principal Investigator / WP Chair / Director of the National Registry)

Signed: _____ Date: _____
 (Principal Investigator of the centre, Working Party Chair or Director of the National Registry as shown in the membership list: <http://www.ebmt.org>)



ProMISe: Conditions of Use

ProMISe is offered on condition that the service is used for legitimate, authorised purposes only. The main purpose of these regulations is to encourage the responsible use of facilities; to maximise the availability of resource for legitimate purposes; and to minimise exposure to misuse from inside or outside EBMT.

ProMISe users must:

1. Respect the copyright of all materials and software that are made available by EBMT for authorised use;
2. Familiarise themselves with and comply with the requirements of the Data Protection laws in existence in each individual country and within the EC, whichever is more stringent. *Data Protection laws protect individuals against the unauthorised use or disclosure of their data. The misuse or disclosure of an individual's data may amount to a criminal offence.*
3. Immediately inform the EBMT if a password holder leaves the department, requesting cancellation of the individual password.

ProMISe users must not:

4. Use the facilities in such a way as to risk or to cause loss, damage or destruction of data or breaches of confidentiality of data;
EBMT undertakes to provide appropriate security measures to limit the likelihood of such occurrences. EBMT cannot give any warranty or undertaking about the integrity of information.
5. Disclose passwords to others, or use passwords belonging to others;

The access request form signed by Principal Investigators explicitly binds them to abide by EBMT regulations.

In all cases the act of registering as a user of ProMISe implies acceptance of the conditions of use given above and compliance with these regulations.