**Role description**

**Global Educational Committee**

The Global Educational Committee in collaboration with the EBMT NG President and President Elect/ Past President, other Committees and various Nurse Groups, aims to coordinate and organize outreach meetings in cooperation with other no-profit associations with the same mission in objectives. Together they coordinate and provide a range of educational activities for nurses and allied health professionals within the field of Haematology and Haematopoietic Stem Cell Transplantation.

**Applicants must be EBMT members** and will be required to speak, read and write English sufficiently enough to be able to communicate effectively. Access to email and phone is mandatory. Potential candidates should be working currently within the field of Haematology and Stem Cell Transplant.

In order to make the most of the team’s wealth of experience and ideas, you will meet face to face with the other members of the committee 2 times a year

The committee will meet three times yearly

* during the EBMT annual conference (March/April)
* the Board & All Committees meeting (September/October)

The committee will present a yearly budget to the EBMT NG Board to fund operational expenses. There will be a clear proposal to accompany the budget request. The annual budget request must be submitted to the Account Officer on or before 1st of September.

Roles and responsibilities:

As a member of the EBMT Global Educational Committee you will play a key role in the organization of the events in low and middle income countries (LMICs).

This involves:

* Designing the programmes for the nurse’s education/training day
* Cooperate with other no-profit associations
* Contribute to fundraising for outreach missions

You will also share information and updates through teleconferencing and e-mail.