



**EBMT Nurses Group Annual General Meeting
Tuesday 1st April 2008 – 12:30 until 13:45, Hall G
EBMT 2008, Florence**

1. Welcome

Monica Fliedner welcomed those present to the AGM. There were approx 40 people present including approx 15 members

2. Apologies – None

3. Minutes of Previous AGM

Maria Rita Mauroni, due to personal reasons had been unable to join the Scientific Committee as stated in the minutes.

4. Matters arising from Minutes

None

5. Chair's Report (Monica Fliedner)

Monica started her report by commenting on the total number of NG members to date (471) which made the EBMT NG one of the largest and strongest oncology nursing societies in the EU.

EBMT - NG Strategy 2005-2009

- Promote excellence in BMT / haematology care
 - provision of evidence based practice
- Recognising and building upon good practice
 - provide information and forums to support and share knowledge in research, education and clinical nursing practice
- Profile / PR
 - Awareness, Natl.Groups, links
- Communication
 - Clear structures, website
 - Collaboration with EONS / ONS BMT SIG
- Research
 - Research priority survey, ongoing research
- Education and Training
 - Education and training
- Clinical nursing practice
 - Standards of care, state of the art EBNP

Activity

- Board meetings in 3/07; 6/07; 09/07; 12/07
- Telephone Conferences - e-mail
- Setting up active contribution:
- JACIE (→ staffing issues)

- Outreach Programme
- Education Committee (→ day for Spanish nurses together with ESH, chapter in EBMT book)
- LEWP
- Paediatric Working Party Courses in Poznan
- Nuclear Accident (→ involved in course December 2007) all documents pertaining to this groups work is available to download on the EBMT website.

Representation of EBMT NG around the world

- Alicante, Spain
- Barcelona (ECCO), Spain
- Riyadh, Saudi Arabia
- Antalya, Turkey

Challenges for Professional Nursing in Europe

- Language (communication / nursing)
- Health care systems
- Educational systems
- Financial restraints (recruitment and retention)
- Differences in roles and expectations towards nursing
- Nursing Research
 - “Audits”, benchmarking but only minor “proper” research
 - Clinical work <-> non-clinical work

Scientific Committee Members 2008

- Members:
 - Vivianne van de Crommert (NL)
 - Ewa Mazur (PL)
 - Isilda Rebelo Lopez (PT)

Scientific Committee Members 2009

- Mairead NiChonghaile (Ireland)
- Vivianne van de Crommert (Netherlands)
- Ewa Mazur (Poland)
- Maria Isilda Lopes Rebelo (Portugal)
- LCN Sweden: Joacim Larsen, Inger Andersson

Ongoing Projects 2007/2008

- European Educational Projects with Industry
 - IMF-UK
 - Novartis
 - Genzyme
 - Alexion

Monica reminded members that the translation of the meeting sessions was being funded by the Industry

6. Treasurers Report / Budget / Membership Update (Joachim Blankart)

Joachim gave an overview of the groups finances as detailed in the slides accompanying the minutes. He also gave an overview of the budget for 2008 and below are the main changes affecting the finances of the NG.

Whats New?

- **Scientific committee:** From 2008 all three meetings to be covered by conference budget.
- **Other Meetings:** To be able to attend related Working parties, national Meetings, related societies.
- **EONS:** Society membership cancelled, no EONS accreditation for congress.

7. Communication & Networking Committee (CNC) Update (Sara Zulu)

Sara Zulu (Chair of the CNC) gave an overview of the CNC activities for the last year and plans for the year ahead.

EBMT NG Issue #	Website Visits	Distribution #	Cost in Euros
Issue 1 June 07	n/a	520 members	1190
Issue 2 Nov 07	67	520 members	1145
Issue 3 Feb 08	94	520 members	905
Issue 4 May 08			

CNC Goals for next 12 months

- Newsletter distribution 4 x per year
- Theme for newsletter per issue
- Source articles/images one issue in advance
- Surveys evaluating feedback from readers

CNC consists of:

- Sara Zulu
- Amelia Muerst (new member)
- Sabine Degen (new member)

8. Research Committee (RC)(Arno Mank)

Arno Mank (Chair of the RC) gave an overview of the RCs activities for the past year and plans for the year ahead.

Overall aims had been to:

- Co-ordinate and lead the development of a programme of research in bone marrow/stem cell transplantation on behalf of the EBMT nursing group, progressing evidence based practice and clinical knowledge.
- Provide support to individuals involved in research.

RC members are:

- Arno Mank (Chair)
- Becky Stone
- Simon Clare

- Michelle Davies
- Carin Potting

Activities 2007:

- DVD- GvHD: completed - distribution
- Research priorities: Presentation Florence

Publications:

- Stone, R., Potting, C.M.J., Clare S., Uhlenhopp M., Davies M., Mank A., Quinn B. the research subgroup of the European Blood and Marrow Transplantation Nurses Group (EBMT-NG) Management of oral mucositis at European transplantation centres. European Journal of Oncology Nursing. 2007. 11 Suppl. 1; p 3-9
- (accepted) Mank, A.P., Davies, M. Examining Low Bacterial Dietary Practice: A European Survey on Low Bacterial Food European Journal of Oncology Nursing. 2008 (in 2 weeks on line)

Arno informed members that the group would be changing due to the election results and members standing down. Monica then proceeded to present Arno, Carin and Simon (in abstentia) with gifts to say thanks for all their hard work and contribution to the group's efforts.

9. National Groups Update (Each National Group rep presented their National Group's update, below is a summary of their presentations).

Austria - Birgit Keinrath:

Austria - a new task group

- 12 hospitals conducting SCT
- Task Group for Marrow and Stem Cell Transplantation since March 2007
- A specialized sub organisation of the AHOP
- 2 meetings since foundation, next meeting will be held soon with EBMT President Erik Aerts
- Meetings will take place twice a year at different centres for SCT in Austria
- Questionnaire for all centres in Austria to show differences in nursing care

Goals

- Building a network for nurses in Austria in order to deliver a better exchange of experience
- More promotion of the cooperation with national and international working groups
- Encouragement for more education in Austria in the range of SCT
- Professional research and development of knowledge and support of Evidence Based Nursing and their publications
- Build up better contacts to self-help-groups
- Goals of the Austrian Group

Germany - Ralf Schmacker

Overview of the national group

- Many nurses in BMT- care have the opinion, that it would be necessary to have a possibility to exchange experience and information
- The group was established in 1997 with 30 units, now there is a continuing co-operation with 28 national centres
- Good contact with the Swiss nurses group
- The meetings take place twice a year lasting two days
- The location and date are variable and are fixed a year in advance
- The meetings will be organized by the responsible centre

- We support the national SCT-Congress, where we also can welcome colleagues from other German speaking countries
- The congresses also have variable locations and dates and will be organized by the responsible centre

Activity

- During the meetings we have the possibility to get to know other institutions and their care guidelines
- We co-operate with other EBMT-nurses groups and oncological organisations
- We are in contact with self-help organisations
- We are currently establishing contacts in order to support and co-operate in care research or studies and in the development of care guidelines
- We are regularly tending the database and publishing our results
- Last year we have drawn up a manual " Nutrition during BMT " for nurses
- Close work with BMT- units for children

See AGM slides for details of the German National Groups website.

Middle Europe - Eva Bystricka

Established in March 2006

Cooperating countries and centers:

Croatia: Zagreb

Czech Rep: Brno-Bohunice, Brno-Pediatr., H. Králové, Olomouc, Plzeň, Prague-Motol Pediatr., Prague FN KV, Prague ÚHKT, Prague VFN

Estonia: Tartu

Poland: Bydgoszcz, Katowice, Lublin, Poznan, Gdansk

Romania: Bucharest

Slovakia: Banská Bystrica, Bratislava, Košice, Martin

Russia: Petersburg

Slovenia: Ljubljana

Ongoing Projects:

- Oral Mucositis Risk factors – observational study, interim results presented
- Nurse-Staffing and Protective Isolation Policy – questionnaires distributed across the Group in 2006-07 (presented).
- In 2/2008, the questionnaire distributed throughout European EBMT centre's and EBMT-NG national groups
- SOP – examples of important SOPs presented at the web pages
- Web pages – constructed with help of EBMT Nurses Group.

The Netherlands - Marjan Rademaker

Aims of SIG NSV:

- quality and uniformity in nurses haematology proceedings in all transplant hospitals in the Netherlands and in Europe;
- serving as a sounding board for the communication between haematology nurses;
- being a platform for national and international contacts with professional organisations and companies;
- combining and exchanging knowledge and experience;
- encouraging and participating in nurses studies and publications;

- identifying and exploring specific nurses questions;
- developing and implementing guidelines;
- monitoring developments

Central themes in 2007

- setting up and positioning the SIG NSV
- communication
- transfer of knowledge

Set- up & Communication

- The merger between VvOV and V&VN oncology.
- The communication plan had to be geared to SIG NSV.
- In 2007 the chairpersons of all SIGs convened with the V&VN board twice

Positioning

- Cooperating with the patient contact group stem cell transplants. There is a mutual aim to cooperate.
- Taking on the content of the hematology sessions of the V&VN oncology conference days, presenting subjects such as DLI, GVHD advice, patient information CD-rom.
- Being present at the annual European Group for Blood and Marrow Transplantation(EBMT) conference.
- Participating in the revision of the blood transfusion guideline Sanguin.
- Participating in a meeting in Milaan on patient information provisions CML.
- Writing a Transplant chapter for the book Immuno therapy.
- Thinking about patient/donor information by means of a nationwide CD-rom publication.

Transfer of Knowledge

- GVHD advice
- Donor information booklet
- CD-Rom SIG NSV profile
- Website

Aims for the Future

- To cooperate more closely with the contact group. This enables us to jointly develop products to our mutual benefit.
- Stressing the distinctive features of SIG NSV and aiming for greater uniformity of the nationwide stem cell transplant nursing care.

Spain - Asun Turro

Grupo Español de Enfermería de Trasplante de progenitores hematopoyéticos GEE-TPH

During the last year the group achieved the following:

- Developed the group's statutes.
- Organized the 1st Nurse Study Day in Alicante.
- Developed 2 projects:
 1. Radiotherapy work group. (TBI protocol care and educational tools for nurses).
 2. 2nd Nurse Study Day in Sevilla

Aims:

- Maintain and increase presence into the National and European meetings.
- Increase number of affiliated nurses.
- Provide platform to develop work groups.
- Start and develop specialized educational study days each year.

Switzerland - Christel Pino Molina

Two annual meetings:

- April 2007 Geneva
Presentation of the Swiss register for stem cell donors
- October 2007 Zurich
Presentation about the requirements of the water quality for immune suppressed patients

JACIE, November 2007

- Intense discussions regarding the proposal about the nurses' wish to carry out internal audits
- A written draft will be prepared for the next meeting
- 2008: Start with the first internal nurse audit

Next meetings:

- March 2008 Florence
EBMT conference
- April 2008 Basel
Main topic: Nutrition

UK – Carol Charley

News from the UK Group:**Completed Projects:**

JACIE Quality Managers join the group
Fungal assessment tool

Ongoing project:

Educational days x 3 continue

JACIE Projects:

- UK National JACIE QM forum in place
- Invited to join EBMT(UK)NAP Group for trial period of 3 joint meetings
- Chair of QM forum invited to join committee as a non voting member
- Established QM session in each meeting
- Parrell QM session for rest of meeting
- Feed back to main group at end of day

Viability of the project:

- Viable forum for disseminating JACIE information
- Joint morning session enforces team approach to Quality issues
- QM's can justify time and travel expenses to attend a day meeting
- Allows nurses who combine clinical & QM roles to attend both meetings
- Expensive

Next 12 months objective is to find funding for projects.

Monica thanked all of the National Group representatives for their presentations and reminded all members that studies taken on by the National Groups should be proposed to the NG Board for a decision – this would ensure that studies etc would not be repeated.

10. JACIE

Mairead gave a brief overview of JACIE's activities from the NG/JACIE rep perspective:

Main aim was to work on the EU wide staffing survey.

What are the norms around the EU?

Survey will be going out in the next 2 weeks.

2 successful sessions had been well attended in Florence.

11. Gothenburg 2009

Elizabeth Wallhunt gave a presentation which included a short film clip providing information about Gothenburg, she thanked those involved in the organization of EBMT 2008 and communicated her desire to meet everyone in 2009 in Gothenburg.

12. Elections 2007

Elections were held in Autumn 2007 with the following results:

- President elect: Arno Mank (Amsterdam, NL)
- Secretary: Michelle Davies (Manchester, UK)
- Next election: Autumn 2009

Monica encouraged people to nominate themselves and to get involved!

Board Members for 2008-9 are:

Erik Aerts (CH)	President
Arno Mank (NL)	President Elect
Joachim Blankart (DE)	Treasurer
Michelle Davies (UK)	Secretary
Inger Andersson (SW)	Local Nurse Sweden
Elizabeth Walhurt (SW)	Local Nurse Sweden

12. Any Other Business

Monica closed the AGM by thanking all of the EBMT Board for their hard work and support she had received during her time as president. Special thanks and a gift went to Mairead as she would be leaving the Board as Secretary to join the Scientific Committee as Chair. Eoin James Mac Hale also received a gift for his support and hard work during 2007.

Simona Calza and Letizia Galgano were thanked for their contribution to the board and the organization of this year's meeting.

Monica then handed over the post of president to Erik Aerts. Carole Charley (UK) expressed the thanks of the membership to Monica for her leadership and work as president.

